

GRAND MARAIS LIBRARY BOARD MINUTES

NOVEMBER 2, 2015

Call to Order

President Audrey Stattelmann called the meeting of the Grand Marais Library Board to order at 5:31 PM. at the Grand Marais Public Library.

Visitors

There were no visitors present at the meeting.

Attendance

Members Present: Jay Arrowsmith Decoux, Sally Berg, Hillary Freeman, Brienne Moody, Helen Muth, Jan Sivertson, Audrey Stattelmann and director, Steve Harsin
Also in Attendance: Library Friends Representative, Kathryn Nelson Pedersen

Consent Agenda

The Consent Agenda, included the meeting agenda, the meeting minutes from October 2015, and the bills submitted to the city council for payment. A motion/second were made Arrowsmith Decoux/Moody by to accept the consent agenda and the October minutes. The motion passed.

Director's Report

- The Director's report is on file at the library.
- In addition to the report, Harsin reported that the Reader's and Writer's Conference has had great interest with over 100 people registered. He stated that several venues were added to accommodate the large number of guests.
- Harsin shared material that he received at the library conference. He also reported the record of the number of visitors to the library through the data provided by the new customer counter at the door.

Committee Reports

- Personnel Committee: The Personnel committee met on Oct. 16th to prepare the Library I job description. The existing job description was refined to better suit the new position. Currently the city administrator is going through the language to determine the correct pay grade for the position.
- Film Night Committee: Hillary Freeman shared the film titles that have been selected for the Friday Night Reels season and shared detailed plans for the season.
- Financial: A date for the next Financial Committee meeting was set after the meeting.
- Policy Committee: The required policies have been written and the committee is moving forward with the optional policies.

Communications: The Library Board viewed the first in a series of videos created to help train library boards on their duties and responsibilities. The first video provided clarity to the board on their role as board members.

Library Friends Liaison Report

- Kathryn Pederson Nelson was present to represent the Library Friends. The Friends held their annual meeting. They five new board members include Jan Attridge, Mary Beams, Lisa Luttinen, Lorrie Oswald and Mary Sanders. The guest speaker at the annual meeting was Scot Husbie, rare bookbinder. His presentation was well received by the

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members. Nelson reported that on November 17th the Friends would have a board meeting to decide how their funds will be dispersed to the county libraries.

Unfinished Business

- Portable Device Stations: Harsin stated that the strategic plan goal to have portable device stations should be changed so that they can be checked out but not placed in a permanent place. He said they are circulating in the library but permanent stations are no longer a desire. A motion/second was made by Muth/Sivertson to eliminate goal 2, item 5 from the strategic plan. The motion passed.

New Business

- Stattelman mentioned the new GMPL Board Calendar for 2016: The new calendar for 2016 includes meeting dates as well as special events and expectations of the Library Board. The board discussed changing the terminology on the calendar from diversity to inclusivity.
- Board Member Terms: The board member terms for Freeman, Moody, and Muth expire on December 31, 2015. All three of these board members are interested in continuing their service on the library board.
- December Christmas Party: Due to anticipated low attendance at the December meeting, there will be no Holiday party planned for the board.

Adjournment President Audrey Stattelman adjourned the meeting at 6:50.

Mission Statement: The Grand Marais Public Library contributes to an enlightened, connected community by providing resources and a welcoming environment where people of all ages find information and enjoyment, children discover the wonder of reading, and diversity is celebrated.