

# GRAND MARAIS LIBRARY BOARD MINUTES

## May 23, 2016

### Minutes of the May 23, 2016 Grand Marais Public Library Board of Trustees

#### Call to Order

President Audrey Stattelman called the meeting of the Grand Marais Library Board to order at 5:30 PM at the Grand Marais Public Library.

#### Attendance

Members Present: Sally Berg, Brienne Moody, Helen Muth, Jay Arrowsmith DeCoux, Jan Sivertson, Audrey Stattelman and Director, Steve Harsin

Members Absent: Hillary Freeman

#### Visitors

Mary Beams of the Library Friends was in attendance

#### Consent Agenda

The Consent Agenda included: the meeting agenda, the meeting minutes from April 2016, and the bills submitted to the city council for payment. A motion/second were made by Muth/Berg to accept the consent agenda. The motion passed.

#### Director's Report

- Upcoming programs:
  - May 25th - Duluth Symphony Quartet at noon
  - June 1 - Summer Reading Program begins (focus on teen readers)
  - June 4 - Kathryn Savage
  - June 11 - Eric Dregni, Let's Go Fishing author presentation
  - June 11 - Afro-Cuban Music
  - June 18 - TEEN Perler Beads
  - June 21 - SRP Story Time
  - June 23 - Olympic Magic Show
  - Summer Reading Picnic scheduled for August 17 with Michael Monroe performing
  - July 9th - SplinterTones scheduled to play on the library lawn
  
- Professional Librarian/Assistant Director Position: Has been written by the Personnel Committee as a managerial position. Must pass through various channels before it can be advertised.
- ALS Digital System Upgrade: ALS systems will be temporarily unavailable while the regional system is upgraded on May 24th and 25th.
- ALS Blue Cloud Migration: will commence
- Library Entrance Repairs: The Director has approved a bid of about \$2000 to repair the entrance/drainage issues. Steve Sande has been hired and is scheduled to do the work this summer.

#### Committee Reports

Financial Committee: Steve, Jay, Hillary, & Audrey - The committee did meet to discuss the 2017 budget but were not yet prepared to present a proposed budget to the board. The

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committee will meet again before the board's next meeting to prepare a 2017 budget draft to bring to the June board meeting.

•Policy Committee: Steve, Audrey, Sally, & Brienne – Did not meet.

•Art Committee: Steve, Jay, Sally, Helen, Ann Ward, & Lynn Speaker – Steve has collected a stack of proposed poems. The Art Committee needs to meet to select a handful of poems and then the project can move forward.

•Personnel Committee: Audrey, Sally, & Jan - The committee did not meet this month, see Director's Report for information regarding the Professional Librarian position.

•Film Night Committee: Hillary and Helen - There was nothing to report this month.

**Library Friends Liaison Report:** The Library Friends have sent out letters with Requests for Proposals for grants. They've decided to begin to get funding for schools and other organizations from grants so that the monies can be distributed more specifically than they have been in the past. The Friends are looking for volunteers to help at the sale in August. Board members can contact Nancy if they'd like to volunteer.

### **Unfinished Business:**

•Poetry Walk and dedication event: The proposed date for this event is Saturday July 9th. The SplinterTones are currently scheduled to play. The Director has collected proposed poems. The Art Committee will select poems this month. Arrowsmith-DeCoux will clarify the process for installing the poetry walk with city. The Director offered to help with this effort in order to expedite the process.

### **New Business:**

•Trustee Continuing Education: The board reviewed a "Short Takes for Trustees" film regarding Strategic Planning. The EDGE initiative is a tool created by the Bill and Melissa Gates foundation that uses technology to aid in planning for board trustees. A discussion followed wherein the board agreed that it may be time to reevaluate the way that the community uses library services.

•Next Meeting: June 27, 2016 at 5:30 pm.

**Adjournment** President Audrey Stattelman adjourned the meeting at 6:36 pm.

Mission Statement: The Grand Marais Public Library contributes to an enlightened, connected community by providing resources and a welcoming environment where people of all ages find information and enjoyment, children discover the wonder of reading, and diversity is celebrated.