

GRAND MARAIS LIBRARY BOARD MINUTES

June 27, 2016

Call to Order

President Audrey Stattelmann called the meeting of the Grand Marais Library Board to order at 5:32 PM at the Grand Marais Public Library.

Attendance

Members Present: Sally Berg, Brienne Moody, Helen Muth, Jan Sivertson, Audrey Stattelmann, Hillary Freeman and Director, Steve Harsin

Members Absent:., Jay Arrowsmith Decoux

Visitors

There were no visitors this month.

Consent Agenda

The Consent Agenda included: the meeting agenda, the meeting minutes from May 2016, and the bills submitted to the city council for payment. A motion/second were made by Sivertson/Berg to accept the consent agenda. The motion passed.

Director's Report

Upcoming programs:

- July 9th - Splintertones scheduled to play on the library lawn
- Poetry Walk Installation: Delayed due to illness
- Library I Position: No official update on the job description or hiring this month.

Committee Reports

- Financial Committee: Steve, Jay, Hillary, & Audrey - The committee did meet to discuss the 2017 budget and brought forth a draft, proposed budget for this year and for subsequent years for the board's review. There are some challenges in creating this year's budget due to the new Library I position. The cost of that position is difficult to predict because of benefit package variables. Some changes were made to the proposed budget including: adding a narrative that states what the assumptions outlined in the spreadsheets are.
- Policy Committee: Steve, Audrey, Sally, & Brienne – Nothing to report.
- Art Committee: Steve, Jay, Sally, Helen, Ann Ward, & Lynn Speaker – Nothing to report.
- Personnel Committee: Audrey, Sally, & Jan - Nothing to report.
- Film Night Committee: Hillary and Helen - Nothing to report.

Library Friends Liason Report: Volunteers are still needed for the Library Friends Book Sale in August. The director encouraged board members to volunteer.

Unfinished Business:

- Poetry Walk and dedication event: See Director's Report.
- Special Meeting of Board to Approve the 2017 Budget: Tentatively scheduled for Tuesday July 5th at 5:30pm.

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New Business:

• Acceptance of Bernie Quick Painting: A motion and a second were made Freeman/Berg to accept the painting **AND the conditions put forth by the donor**. It's important to the board that the conditions governing the paintings use be strictly adhered to in the coming years. The Director will investigate the possibility of insuring the painting, which was appraised at \$10,000. There was discussion about whether or not the painting should be cleaned before hanging.

• Trustee Continuing Education: The board reviewed a "Short Takes for Trustees" film regarding the board's responsibility to work effectively with library friends groups. Library Board members and Library Friends have distinct roles. Library Board members are responsible for the total assets of the library. Library Friends raise funds to pay for the things that are not included in the library budget. The Library Funds are autonomous and not subject to the governance of the Library Board.

• Next Meeting: July 25th, 2016 at 5:30 pm. Note that a special meeting to approve the 2017 budget is scheduled for earlier in the month.

Adjournment President Audrey Stattelmann adjourned the meeting at 7:08 pm.

Mission Statement: The Grand Marais Public Library contributes to an enlightened, connected community by providing resources and a welcoming environment where people of all ages find information and enjoyment, children discover the wonder of reading, and diversity is celebrated.