

# GRAND MARAIS LIBRARY BOARD MINUTES

## August 22, 2016

### GRAND MARAIS LIBRARY BOARD MINUTES: AUGUST 22, 2016

#### Call to Order

President Audrey Stattelmann called the meeting of the Grand Marais Library Board to order at 5:30 PM at the Grand Marais Public Library.

#### Attendance

Members Present: Sally Berg, Hillary Freeman, Helen Muth, Jan Sivertson, Audrey Stattelmann, and Director, Steve Harsin

Members Absent: Jay Arrowsmith Decoux and Brienne Moody

#### Visitors

The Library Friends were represented by Mary Beams.

#### Consent Agenda

The consent agenda included the meeting minutes from July 2016 meeting and the bills submitted to the city council for payment. A motion/second were made by Sivertson/Freeman to accept the consent agenda with the attendance correction The motion passed.

#### Director's Report

- Harsin reported good interest in the community engagement events that have taken place during the month of August.
- Harsin has registered the Clerks and Library 1 staff for the MN Library Association Annual Conference in Duluth. (Elaine, Melissa, Ann, Patsy, Kristin, and Amanda). Board members can attend as well on Thursday, Sept. 29th. Steve will attend a library conference in Fargo in November as well.
- Steve contacted the company where the "patron counter" was purchased due to it not working regularly. He has not heard back from them yet.
- New Positon: Final step is to set the rate of pay. It will be set at the council meeting on Aug. 31<sup>st</sup>. Then advertising for the positon can take place.
- Picnic: The library staff served 200 hotdogs at the picnic to about 150 people. The picnic was a great success.
- See website for the upcoming programs at the library.
- Rain gutters have been installed over the staff doors.

#### Committee Reports

- Financial Committee: Steve, Jay, Hillary, & Audrey - Nothing to report.
- Policy Committee: Steve, Audrey, Sally, & Brienne – Nothing to report.
- Art Project Committee: Steve, Jay, Sally, Helen– Poetry Walk: Steve has taken over the work from Jay Arrowsmith. He has asked for a quote from a company that makes the rubber stamps for the concrete.
- Personnel Committee: Audrey, Sally, & Jan - Nothing to report.
- Film Night Committee: Hillary and Helen – *Friday, Sept, 16<sup>th</sup> is the first meeting to get organized for the year. Friday night Reels up for the season.*
- Berg provided an art committee report from their August 22<sup>nd</sup> meeting.

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**Library Friends Liaison Report:** Mary Beams reported on the library sale. The friends took in \$2413 in membership. Book sales were also good this year. The Library sales of donated books during the year was \$492. The board thanked Mary for the help from the Library Friends. Steve has an application for friends on request for the library that included support for items such as film night, programming, and revenue for the book budget. He asked the Friends for \$10,000.

**Unfinished Business:** None

## **New Business:**

Audrey Reporting: Arrowhead board meeting was informed that she will be serving for another three years.

• Art Committee: This committee, made up of Berg, Moody, and Sivertson, will serve as a committee separate from the Art Project committee. Their focus will be on installing art inside the library and advising on placement of art and other furnishings. The group will establish a plan that will be put into effect when the library has funds to acquire the art. This group could generate a plan to accept donations. Sally Berg will chair the committee.

• Trustee Continuing Education: The board reviewed a “Short Takes for Trustees” film regarding A Practical Guide to Self-Evaluation and included printed support materials for the trustees.

• Next Meeting: September 22nd, 2016 at 5:30 pm.

**Adjournment** President Audrey Stattelmann adjourned the meeting at 6:17 pm.

Mission Statement: The Grand Marais Public Library contributes to an enlightened, connected community by providing resources and a welcoming environment where people of all ages find information and enjoyment, children discover the wonder of reading, and diversity is celebrated.