

# GRAND MARAIS PUBLIC LIBRARY BOARD MINUTES

## Monday October 24<sup>th</sup>, 2016

### **Call to order**

Chair Audrey Stattleman called the meeting of the Grand Marais Library Board to order at 5:34 PM at the Grand Marais Public Library.

### **Attendance**

Members Present: Sally Berg, Hillary Freeman, Helen Muth, Jan Sivertson, Jay Arrowsmith-DeCoux, Brienne Moody and Director, Steve Harsin

Members Absent: Hillary Freeman

### **Visitors**

The Library Friends were represented by Mary Beams

### **Consent Agenda**

The Consent Agenda included: the Minutes from the September 26th meeting and the bills submitted to the city council for payment. A motion and a second were made by Muth and Berg to approve the consent agenda. The motion passed.

### **Director's Report**

Moose Madness: Very well attended at the library. Children's story time was a draw and the library participated in Moose bucks.

Carpet Cleaning: Scheduled for later this month

Poetry Walk: Stamps have arrived. The poetry will probably not be installed until spring.

Hiring: New library position posting closes tomorrow. There was a discussion among board members as to whether or not board members should be present during the interview process. The Director recommend that board members do participate in the process. Helen Muth, Brienne Moody and Sally Berg agreed to help if needed.

Strategic Planning: The Director is in the process of working with Public Library Strategic Planning Consultant to get a bid for her services. The cost for her service is \$7000 What we'd be doing is more action planning and what we need to do is make sure that we're comfortable with our mission. The fee would be paid from the designated funds, which is what the fund is for. She'd be available for sure in May. The Director will pursue a written quote for the board to review.

Solar Installation: The Director has done some initial research about solar panels. It's a topic that we could consider for strategic planning in the spring.

Local History and Minutes Transfer to the Historical Society: A motion and a second were made to transfer the documents suggested by the Director to the Historical Society by Moody and Arrowsmith DeCoux. The motion passed.

Microfilm Reader Printer: The Director would like the board to replace the existing Microfilm Reader Printer since the library's existing reader no longer functions properly. A motion and a second were made by Muth and Stattleman with the caveat that we offer \$500 less than the quote.

Upcoming Events:

Oct. 25, and Tuesdays through Nov. 15 – 10:30 story time

Oct. 25 – Library Friends annual meeting, Peter James, speaker 7:00PM in the Library

Nov. 3 – Carol Miller, speaker, Community Read “American Indian Authors” 6PM, in the Library

Nov. 4 – Linda LeGarde Grover (Author), “The Story behind the road back to Sweetgrass” 6PM, Library

Nov. 5 – Felicia Schneiderhan, “Memoir workshop” 9:30AM at Johnson Heritage Post

Nov. 5 – Linda LeGarde Grover (Author), “Modern Anishnaabe women, links to tradition and history” 2:30PM Library

Nov. 5 – Marcie MacIntire, “Ojibway bead work in historical context, a personal story” 6PM Library

Nov. 19 – Jen Afinson, “Wire jewelry” 10:30PM, in the Library

Committee Reports

•Financial Committee: Steve, Jay, Hillary, & Audrey - Nothing to report. Need to schedule meeting to review GMPL financial position.

•Policy Committee: Steve, Audrey, Sally, & Brienne – Nothing to report.

•Legacy Art Project Committee: Steve, Jay, Sally, Helen– Poetry Walk: New date for poetry installation will be sometime during the spring of 2017. The new date for Strategic Planning Purposes will be June 2017.

•Personnel Committee: Audrey, Sally, & Jan - The Director and the Chair reviewed Steve's action plan this month.

•Film Night Committee: Hillary and Helen – The committee met and chose films and scheduled their showings.

•Art Committee: Sally, Brienne and Jan - Met today, October 24th. The committee reviewed art that had been offered to the library by an anonymous donor for temporary installation. The committee chose two pieces to display. The Director requested that Neil Shurman be hired to install the two pieces. It was mentioned that adding a signature piece to the 2017 Strategic Plan would be a good idea.

**Library Friends Liaison Report:** Mary Beams reported that the Library Friends had distributed this year's funds to the schools and to the library.

**Communications:**

Trustee Continuing Education: The board reviewed a Short Takes for Trustees film focused on Sucession Planning and new Board Member Orientation. Emphasis was placed on diversity in recruitment.

**New Business:**

- MLA Updates: This year two board members, plus the board chair and all of the library staff except one attended.
- Board Succession Planning: We need to recruit and try to find people

Adjournment: 8:00 pm

Next Meeting: November 21st, 2016 at 5:30 pm.