

GRAND MARAIS PUBLIC LIBRARY BOARD MINUTES

Monday December 19th 2016

Call to order

Chair Audrey Stattleman called the meeting of the Grand Marais Library Board to order at 5:31 PM at the Grand Marais Public Library.

Attendance

Members Present: Sally Berg, Helen Muth, Jan Sivertson, Audrey Stattleman, Brienne Moody, Jay Arrowsmith-DeCoux and Director, Steve Harsin

Members Absent: Hillary Freeman

Visitors

Lorrie Oswald from the Library Friends attended.

Consent Agenda

The Consent Agenda included: the Minutes from the November meeting and the bills submitted to the city council for payment. A motion and a second were made by Arrowsmith-De-Coux and Berg to approve the Consent Agenda with the changes to the minutes listed above. The motion carried.

Director's Report

New Position Filled.

Friday Night Reels: On track. Publicity out.

"Iron Will" 25th Anniversary: The Friday before the Beargrease is a day off of school and the library will have a sled dog

Brochure: Completed and being handed out.

Budget: Our budget needs to be reviewed once the new librarian starts. The Director will prepare a report of budget impact for the Budget Committee to review once the numbers are known.

Calendar: An updated board meeting calendar was distributed.

Communications: A concerned citizen reported that the library needed to install a rain gutter on the back of the building.

Overdrive: Usage is up 5%.

Library Friends Liaison Report

The Library Friends will update us next time.

Committee Reports

- Financial Committee: Steve, Jay, Hillary, & Audrey. No report
- Policy Committee: Steve, Audrey, Sally, & Brienne. No report
- Legacy Art Project Committee: Steve, Sally, Helen, Jay. No report.

- Personnel Committee: Steve, Audrey, Sally, & Jan. Met and came up with new directory goals for 2017. The review of the director was satisfactory. The committee agrees that the director has gone above and beyond his initiatives.
- Film Night Committee: **Hillary and Helen - “Friday Night Reels”. Update.**
- Art Committee: Sally, Brienne, Jan. A recommendation from outgoing board member, Sally Berg for 2017 was given.

Upcoming Events:

Unfinished Business:

- Strategic Planning: The facilitator provided a proposal to the board for the board for facilitating the group’s retreat this spring. There was discussion about what the board was seeking from the facilitator. A motion and a second were made by Sivertson and Arrowsmith-DeCoux to pursue the facilitator with a total project maximum cost of \$7,590.
- Succession Planning: Brienne Moody resigned and the board accepted the resignation.

New Business:

- Jay Arrowhead-DeCoux reported the City Council Combined Accounts 215 & 216 while leaving the individual 215 & 216 lines separate.

Adjournment: 6:07pm

Next Meeting: January 23rd, 2017 at 5:30 pm.