

Minutes for Monday, February 27, 2017

Grand Marais Public Library
Meeting called to order at 5:30pm

Members present:

John Books

Jan Sivertson

Jay Arrowsmith DeCoux

Gwen Danfeldt

Helen Muth

Hillary Freeman

Absent: Judy Johnson

Introductions of Visitors

Dennis Kaleta (Friend's Rep)

Consent Agenda

- February 27th Agenda
- Minutes from January 23rd, 2017, meeting – attached
 - Bills submitted for payment on: 2/1, 2/16 – attached
- Moved: JDAD, Second Danfeldt Passed Unanimously

Director report: The problems with the Book Drop are ongoing—Frost heaving is causing the door to be un-openable and thus easily damaged. Will be repaired in the Spring.

Budget projections for the spring are in the works. Will meet with the Financial Committee to review.

Programs are going well. The numbers have been almost at capacity for each event and MANY different demographic groups represented.

Staff meetings have been happening. They are a tricky thing to schedule, but we are making them happen!

Job Openings are being advertised and will close Friday.

Whitney Crettol (strategic planning consultant) contract needs to be approved at the next City Council meeting, but there are actions that need to be done before then. Steve will proceed with planning so that Library Strategic Planning can proceed as scheduled.

Steve has been invited to participate in the “Art Partners,” a group that is working on a creative culture plan for Grand Marais/Cook County.

Library Friends Liaison Report

Dennis Kaleta

Meeting on March 20th!

Friends are looking at funds that the organization has in reserve and wondering why it has that money. Hoping to use that information to promote reading and book appreciation throughout the community in unexpected ways (doctor's offices, waiting rooms, etc).

Committee Reports

- ❖ Financial Committee: No report. Will schedule a meeting to discuss Financial Reports/ Projections for 2017.
- Policy Committee: No report.
- Art Committee: No report.
- Personnel Committee: No report.
- Film Night Committee: Update. Did a survey at the Film Night. Many people have been coming to many videos. 48 people at the last Film Night. People are finding out about the Film Nights from multiple sources and are coming together to share in the video from near and far.

- ❖ Communications – Cook County Historical Society—Donations withdrawn from the Library have been received by the Historical Society to create a complete run of records from the Fishing Museum Foundations—Received checks from our reserve funds that were cashed and deposited into the designated fund to cover project expenses.
- ❖ New Computers were purchased on the instruction of the Board. Amanda St. John showed off one of the new iMac Pro, which is one of two that will replace failing computers available for patrons. The Microfiche reader has been replaced and is now up and running.

- ❖ Video – What it means to be a trustee

Unfinished Business:

- ❖ Committee appointments, proposed by Board Chair and revised/ratified by the Board—
Financial Committee: Jay AD, Hillary Freeman, Helen Muth...Policy Committee: Jay AD, Gwen Danfeldt, Hillary Freeman...Art Committee: John Books, Helen Muth, Judy Johnson... Personnel Committee: Hillary Freeman, Gwen Danfeldt, Jan Sivertson... Film Night Committee: Judy Johnson, John Books, Elaine Erickson, Mary Beams, Karl Solander... Legacy Art Project Committee: Jay AD, Helen Muth

- ❖ Contract with consultant, proposed timeline—Timeline was reviewed and acknowledged.

New Business:

- ❖ Set Finance Committee meeting with Steve—
- ❖ April Board meeting—We will be spending 12 hours in April doing Strategic Planning. Thus, do we want to schedule a board meeting for this month or push the necessary board actions for April into the May meeting...? Consensus is to NOT meet in April and dedicate Board time to the Planning process. Adjourned 6:36pm

Next Library Board meeting is: March 27, 2017