

Meeting Minutes for Monday, June 25, 2018

Grand Marais Public Library

Call to Order: 5:30 PM at the Grand Marais Library

In attendance—Harsin, Muth, Johnson, Freeman, Sivertson, Danfeldt, Arrowsmith DeCoux

Absent—Books

Introductions of visitors—None

Consent Agenda

- June 25th Agenda
- Minutes from May 21st, 2018, meeting – attached
- Bills submitted for payment on: 6/5, 6/6, 6/20 – attached

**Motion to approve consent agenda—Sivertson. Second—Danfeldt. Motion carries unanimously.

Director's Report –

-Harsin reported that he just finished the week with the SPARKit Trailer program that traveled around the county. Much was learned about the varied characteristics of the different communities in the County that can be applied to library services that can be offered to those areas. The trailer was brought to: Rydens Border Store, Hovland Town Hall, Trail Center, Lutsen Town Hall, Birch Grove Community Center. Thoughts are in the works for finding funding partners to make this an annual event. The thought was raised to market it for next year with the slogan “Bringing a Block Party to Your Neighborhood.”

-The carpets were cleaned over the Memorial Day weekend. The result improved the appearance of the carpet.

-Summer Reading Program and general library use are strong and staff is adjusting as necessary to continue service.

-31 people in attendance for Ellie Krug presentation for Pride Week. Good partnerships have resulted from her presentation.

-Projector use continues to rise. Another projector has been purchased to meet the need.

-Harsin and contractors will meet soon to discuss foundation/concrete work at the west end of the library building. The lactation space and the assistant director office will be discussed as projects for the winter.

Library Friends Liaison Report—

-Friends reported (through Harsin) that the Friends of the Library will cease holding an annual book sale after the 2018 sale unless they are able to find space for sorting and storing.

Committee Reports

- Financial Committee: No report. Need to meet.
- Policy Committee: Report on meeting held 5/22. Borrower Card Policy proposal attached.

**Motion to approve Borrower Card policy: Freeman. Second: Johnson. Carries unanimously.

- Update on emergency action plan. Muth reported that update was a streamlining of the emergency action plan and the staff emergency contact list. This will clarify emergency operations.
- Personnel Committee: No report.

Unfinished Business:

- Poetry walk—Will be completed as a part of the Hwy 61 redesign. Arrowsmith DeCoux will follow up with City Hall to retrieve the Poetry Walk molds from the previous contractor, who has not returned them.

New Business:

- Next meeting: Request was made for a mid year update/discussion on Strategic Plan status.

Meeting adjournment

Attachments:

Minutes of May 21st, 2018

Bills of: 6/5, 6/6, 6/20

Director's report

Strategic Plan Update

Emergency Action plan (updated)

Borrower Card Policy (proposed)

Next Library Board meeting is: July 23rd, 2018

Mission Statement: The Grand Marais Public Library increases knowledge, inspires creativity, removes barriers, and builds community across Cook County.

EXPLORE. LEARN. CREATE. CONNECT.