



Grand Marais Public Library
104 2nd Avenue West | PO Box 280
Grand Marais, MN 55604-0280
Grandmaraislibrary.org | 218.387.1140

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Thursday, January 27, 2022

Minutes

Meeting of the Board of Trustees of the Grand Marais Public Library

Call to Order: 5:08 PM at City of Grand Marais' Council Chambers, 15 N Broadway, Grand Marais, MN 55604 and Bearskin Lodge & Resort, 124 E Bearskin Rd, Grand Marais, MN 55604

Roll Call and Introduction of Visitors

Present

Dave Mills, President, Cook County Board Representative
Kevin LeVoir, Vice-President, Trustee
Sue McCloughan, Secretary, Trustee
Michael Garry, Grand Marais City Council Representative
Enno Limvere, Trustee
Amanda St. John, Library Director
Kristin Woizeschke, Assistant Library Director
Helen Muth, Arrowhead Library System Board Representative

Absent

Sara McManus, Trustee

Roll Call and Introduction of Visitors

Annual Oath of Office and Conflict of Interest

Consent Agenda.

- St. John requested addition of Muth to the agenda before the Director's report. Motion to approve by Limvere. Seconded by Garry. Passed unanimously.

Arrowhead Library System Board Representative

- Muth shared Arrowhead Library System happenings and answered questions.

Library Director's Report:

- Winter Reading Program has begun and with double the number of participants.
- Upcoming visitors: Shane Steele, City Sustainability Coordinator, will come in February to discuss air source heat pump technology. Kim Dunsmoor, Grand Marais Finance Director, will come this spring to discuss library funds.
- Facilities updates:



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- Boiler replacement was not needed because the local technician was able to solve the problem. Mills would like to draft and send a letter of thanks to Rich Palmer in appreciation for finding a solution that saved taxpayer dollars.
- Optimization of heating at the library is the next step.

Communications:

- Fund Statement: Saint Paul & Minnesota Community Foundation

Unfinished Business:

- Garry motioned to approve the expenditure request for both (1) the assessment and optimization of the library's heating system and (2) purchasing and installing the hydration station. Seconded by LeVoir. Passed unanimously.
- Revise Policies G and G1: Library Director Review
 - Limvere motioned that for the review period of 2021, the board is satisfied with the Director's performance, and no 2021 review is needed at this time. Seconded by Garry. Passed unanimously.

New Business:

- Slate of Officers, Committee Appointments
 - Officers will remain the same for 2022.
 - Committees will not be used. The whole board will do the work.
 - Motion made by Mills for retaining current slate of officers. Seconded by Limvere. Passed unanimously.

Next Library Board meeting is: Thursday, February 24, 2022.

Meeting adjourned at 6:13 pm. Motion by Levoir. Second by Limvere. Unanimously passed.



Thursday, February 24, 2022

Minutes

Meeting of the Board of Trustees of the Grand Marais Public Library

Call to Order: 5:01 PM at City Hall Council Chambers: 15 N Broadway, Grand Marais, MN 55604

Roll Call and Introduction of Visitors

Present

Dave Mills, President, Cook County Board Representative
Kevin LeVoi, Vice-President, Trustee
Sue McCloughan, Secretary, Trustee
Sara McManus, Trustee
Enno Limvere, Trustee
Amanda St. John, Library Director
Kristin Woizeschke, Assistant Library Director
Helen Muth
Jan Smith
Shane Steele
David Quick

Absent

Michael Garry, Grand Marais City Council Representative

Consent Agenda.

- Motion to approve by LeVoi. Seconded by Limvere. Passed unanimously.

Library Friends Liaison Report: Jan Smith, President, Library Friends Cook County

- Introductions and summary of 2021 activities: Provided \$1000 grants each to the public library and four school media centers. Offered grant to fund 2022 GMPL's Friday Movie Night program but COVID case counts increased and the program was canceled.
- 2022 activities: Friends are sponsoring a [Pickup Truck Opera](#) for GMPL's Summer Reading Program finale. Considering continuation of pop-up book sales.

ALS Liaison Report: Helen Muth, Arrowhead Library System Board Representative

- Strongly encouraged board members to participate in Library Legislative Day activities. Discussed the agenda to update the State funding formula for the regional library systems. No system would have reduced funding due to the changes if passed.

Air Source Heat Pump (ASHP): Shane Steele, Sustainability Coordinator, City of Grand Marais

- The library's efficient heat system could maximize the benefits of electric heat.
- ROI – the heat pumps are more expensive than the air conditioning units are, but the library could use 40% less propane each year.



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- The library's air conditioning units are not replaceable in kind; the heat pumps provide air conditioning and would look almost identical.
- Next steps: Awaiting contractor's ASHP assessment and recommendations; scaling the project for what's needed at the library.

Library Director's Report:

- Hydration station installed.
- The suspended ceiling needs to be inspected after dropping two cross-bars.
- Inventory completed with few missing items.
- Current training for staff includes a customer service webinar.
- Programming: ALS take-and-makes remain popular. Collaborating with Art Colony's 75th Anniversary Zine project. Collaborating with Cook County Public Health to provide masks and test kits.

Communications:

- Fund Statement: Saint Paul & Minnesota Community Foundation
- Memo from Shane Steele: Air Source Heat Pump Retrofit, Informative

New Business:

- Strategic Planning: how to proceed as the plan expires.
 - Board elected to pursue a new 2-year plan, requested the Director explore planning consultants and include community input in the process.

Levoir made the motion to adjourn meeting. Seconded by McCloughan. Meeting adjourned at 6:14pm.

Next Library Board meeting is: Thursday, March 24, 2022 at 5:00 PM



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Thursday, March 24, 2022

Minutes

Meeting of the Board of Trustees of the Grand Marais Public Library

Call to Order: 5:02 PM at City Hall Council Chambers: 15 N Broadway, Grand Marais, MN 55604

Roll Call and Introduction of Visitors

Present

Dave Mills, President, Cook County Board Representative
Kevin LeVoir, Vice-President, Trustee
Sue McCloughan, Secretary, Trustee
Michael Garry, Grand Marais City Council Representative
Sara McManus, Trustee
Enno Limvere, Trustee
Amanda St. John, Library Director
Kristin Woizeschke, Assistant Library Director
Helen Muth, Arrowhead Library System Board Representative

Consent Agenda.

- Motion to approve by LeVoir. Seconded by McCloughan. Passed unanimously.

ALS Liaison Report

- Reported no current action as yet on library legislative bills.

Library Director's Report:

- Asked if Google drive is still the preferred method to share Board documents. Board members agreed that it is.
- Dripping faucet in break room replaced.
- Connected with strategic planning consultant. Estimate was high. Board members supported director's intention to work with City Staff on the 2 year plan.

Communications: No discussion.

Unfinished Business: No discussion.

New Business:

- Discussion and questions about 2021 Minnesota Public Library Annual Report. Motion to accept by Limvere. Seconded by Garry. Passed unanimously.
- St. John presented the 2022 Work Plan of the Strategic Plan.



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Levoir made the motion to adjourn meeting. Seconded by McCloughan. Meeting adjourned at 5:44 pm.

Next Library Board meeting is: Thursday, April 28, 2022 at 5:00 PM.

The Grand Marais Public Library increases knowledge, inspires creativity, removes barriers, and builds community across Cook County.



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Thursday, April 28, 2022

Minutes

Meeting of the Board of Trustees of the Grand Marais Public Library

Call to Order: 5:10 PM at City Hall Council Chambers: 15 N Broadway, Grand Marais, MN 55604

Roll Call and Introduction of Visitors

Present

Dave Mills, President, Cook County Board Representative
Kevin LeVoir, Vice-President, Trustee
Sue McCloughan, Secretary, Trustee
Sara McManus, Trustee
Kristin Woizeschke, Assistant Library Director
Jim Weikum, ALS Executive Director
Patrick Knight, City Communications Director

Absent

Michael Garry, Grand Marais City Council Representative
Enno Limvere, Trustee
Amanda St. John, Library Director

Consent Agenda.

- Motion to approve by LeVoir with correction to next meeting date on the agenda. Seconded by McCloughan. Passed unanimously.

ALS Executive Director, Jim Weikum

- Started at ALS in 1992.
- In the current legislative session, the library regions are trying to get a significant increase which would be the first one since 2004 along with a change to the funding formula.
- ALS is will go through the strategic plan process this year, replace the roof on ALS headquarters, and return to in-person live programming for Legacy sponsored events.

Library Director's Report: none

Communications: no discussion

Unfinished Business: none

New Business: none

Levoir made the motion to adjourn meeting. Seconded by McCloughan. Meeting adjourned at 5:51 pm.

Next Library Board meeting is: Thursday, May 26, 2022 at 5:00 PM.



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