Marais Public Library
Avenue West | PO Box 280
Marais, MN 55604-0280
naraislibrary.org | 218.387.1140

Agenda

Meeting of the Board of Trustees of the Grand Marais Public Library

Date: **Tuesday, August 18, 2026 at 5:30 PM**

Location: **Grand Marais Public Library**

Members of the Board may participate in this meeting via electronic means.

A. 5:30 PM Call to Order

B. Roll Call and Introduction of Visitors

C. Open Forum

The public is invited to speak at this time. Open Forum is limited to one half-hour. No person may speak more than five (5) minutes or more than once. Each subject will have a limit of ten (10) minutes. Board members may ask questions of the speaker. With the agreement of the Board, such matters taken up during the open forum may be scheduled on the current agenda or future agenda.

D. Approve Consent Agenda

- Agenda
- Bills
- Minutes

E. Old Business

- Boilers update with City of Grand Marais Sustainability Coordinator Shane Steele

F. Communications

- St Paul MN Foundation: Fund Statement
- Boreal Waters: Fund Statements

G. Library Director's Report

STANDING ITEM

H. Strategic Plan Implementation

The Grand Marais Public Library increases knowledge, inspires creativity, removes barriers, and builds community across Cook County.

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Bills

7/29/2026

Acct.#	Description	Category	Expense	Invoice#/Reference
211				
	Amazon	200	$13.75	13V1-Y1RR-DMLQ
	Amazon	447	$ 131.84	13V1-Y1RR-DMLQ
	Amazon	200	$ 202.44	1KVT-L3GL-NVJK
	Amazon	200	$ 33.54	1H7H-NDFY-16VY
	Amazon	437	$ 50.91	1H7H-NDFY-16VY
VISA	US Brass Shop	200	$ 59.50	12134
	Metro Sales Inc	310	$ 132.93	INV3141345
	Vestis	310	$ 221.31	2630568856
	Holiday/Circle K	435	$ 3.00	7/16/2026
	Ingram	435	$ 729.63	98069741
	MidAmerica	435	$ 182.70	100902
	Amazon	437	$ 17.95	1HPT-3J3C-J3GV
	Midwest Tape	437	$ 98.98	509113516
	Amazon	447	$ 43.98	1VHF-7CCJ-HQKW
	Johnson's Foods	447	$ 20.63	7/16/2026
	Sundew Technical Services	449	$ 61.98	7/31/2026
211 SUBTOTAL			$2,005.07	
215				
$ -				
215 SUBTOTAL				
$ -	**TOTAL**		$2,005.07	

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Bills

8/12/2026

Acct.#	Description	Category	Expense	Comments
211				
	Arrowhead Library System	200	$ 8.62	15473
	Amazon	200	$ 79.98	1DKQ-J19F-YTDY
	Amazon	200	$ 28.22	1KGW-7Q7P-NHL1
	Amazon	200	$ 6.61	1T7N-KNPG-94QW
	Taproot Landscaping	310	$ 724.59	1062
	Vestis	310	$ 232.43	2630578065
	Arrowhead Broadband	321	$ 215.95	8/3/2026
	City of Grand Marais	380	$ 429.41	7/31/2026
	MN Star Tribune	435	$ 132.11	7/26/2026
	Ingram	435	$ 683.68	98269672
	Ingram	435	$ 268.15	98295261
	Ingram	435	$ -	98299783
	Amazon	437	$ 32.45	1T7N-KNPG-94QW
	Library Ideas, LLC	437	$ 499.01	132220
	iRead	447	$ 74.70	336630
	Big Animal Productions	447	$ 700.00	125
	Amazon	447	$ 262.35	1GMX-J9M4-67HV
	Amazon	447	$ 46.90	1Q44-4PM7-KR7Q
	Gene's Foods	447	$ 26.65	8/12/2026
	Costco	447	$ 55.77	8/12/2026
	Amazon	447	$ 57.89	1DGY-W3W9-4KVT
	Amazon	449	$ 847.46	1DGY-W3W9-4KVT
0				
211 SUBTOTAL			$ 5,412.93	
215				
	Library Ideas, LLC	437	$ 1,573.24	132220
	Big Animal Productions	447	$ 2,550.00	125

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Minutes

Meeting of the Board of Trustees of the Grand Marais Public Library
Date: **Thursday, July 23, 2026 at 5 PM**
Location: **Grand Marais Public Library**

A. 5:06 PM Call to Order

B. Roll Call and Introduction of Visitors

Sara McManus, President
Kevin LeVoir, Vice President
Michael Garry, City Councilmember and Trustee
Sue McCloughan, Trustee
Elektra Branwen, Library Director

C. Open Forum

- No speakers.

D. Approve Consent Agenda

- Agenda, Bills, Minutes. **Motion to approve by Garry; seconded by LeVoir; passed unanimously.**

E. Communications

- St Paul MN Foundation: Fund Statement. No discussion.

F. Library Director's Report

- **Staff update**: With the hire of Andy Coronis as a Librarian 1, July 20, we are fully staffed.
- **Extreme Heat and Wildfire Smoke Response**: The library welcomed the public, distributed on-hand respirators, operated air purifiers, adjusted facility features, and offered support to Public Health.
- **Outreach:** Prevention Coalition held a 2-day showcase at the library and we're hosting their display through July 31 given response to their surveys and information. In August, we highlight the Northwoods Food Project's community library of kitchen appliances and gear.
- **Website Launch**: Scheduled for Tuesday, September 8—right after Labor Day. Library engaged stakeholders for a preliminary review and key staff will learn the basics.

G. New Business

- Request for staff training closure: closed for 2.5 hours from 10 – 12:30 on the morning of October 15 for consultant-led team building training. Trustees noted this was MEA weekend. **LeVoir motioned to approve; Garry seconded; passed unanimously.**

H. Old Business

- 2027 Budget Proposal Update: Council approved the 2027 operating budget of $529,195.46. We meet with the County at the Commissioner's chambers Tuesday morning.

STANDING ITEM

I. Strategic Plan Implementation

- Trustees commented on significant progress in Focus Area 2: Library leadership uses financial resources wisely to honor public and private contributions as shown by the long-term capital planning strategy presented in the 2027 budget.
- Activity in the 3rd quarter will resume Focus Area 1: The Library inspires robust community involvement, and 4: The library provides service to underrepresented and underserved parts of the county. Work will center on community surveys.

Meeting adjourned at 5:14 PM.

The Grand Marais Public Library increases knowledge, inspires creativity, removes barriers, and builds community across Cook County.

CITY OF GRAND MARAIS INVESTMENTS
July 2026

FUND	INVESTMEN	DATE OF PURCHASE	MATURITY DATE	INTEREST RATE	BEGINNING BALANCE	PURCHASE	INTEREST RECEIVED	REDEMPTION	ENDING BALANCE	
215- Library Restricted										
LMCIT	4M Fund			3.660%	40,640.06		124.14		40,764.20	215-10101
M. Lacey	NSFCU	09/23/04		0.500%	18,546.07		7.88		18,553.95	215-10101
Patronage R	NSFCU			10.000%	2,934.84		23.85		2,958.69	215-10101
SSB	SECSB MM			0.400%	0.00				0.00	215-10104
LMCIT	4M Fund			3.660%	197,244.06		602.55		197,846.61	215-10104
										$260,123.45
									62,276.84	215-10101
									197,846.61	215-10104

CITY OF GRAND MARAIS INVESTMENTS
June 2026

FUND	INVESTMENT	DATE OF PURCHASE	MATURITY DATE	INTEREST RATE	BEGINNING BALANCE	PURCHASE	INTEREST RECEIVED	REDEMPTION	ENDING BALANCE	
215- Library Restricted										
LMCIT	4M Fund			3.660%	40,520.29	0.00	119.77	0.00	40,640.06	215-10101
M. Lacey	NSFCU	09/23/04		0.500%	18,538.45	0.00	7.62	0.00	18,546.07	215-10101
Patronage R	NSFCU			10.000%	2,911.94	0.00	22.90	0.00	2,934.84	215-10101
SSB	SECSB MM			0.400%	41,467.39	0.00	0.00	(41,467.39)	0.00	215-10104
LMCIT	4M Fund			3.660%	155,293.29	41,467.39	483.38	0.00	197,244.06	215-10104
									0.00	**$259,365.03**
									62,120.97	215-10101
									197,244.06	215-10104

City of Grand Marais

CITY OF GRAND MARAIS

City of Grand Marais Balance Sheet

Current Period: July 2026

Account Descr	Begin Yr	MTD Debit	MTD Credit	YTD Debit	YTD Credit	2026 YTD Bal
211 LIBRARY						
LIBRARY						
G 211-10100 Cash	$393,157.18	$1,128.31	$30,679.08	$490,421.97	$226,511.90	$657,067.25
G 211-10200 Petty Cash	$23.00	$0.00	$0.00	$0.00	$0.00	$23.00
G 211-11500 Accounts Receiv	-$26.50	$0.00	$0.00	$2.00	$33.50	-$58.00
G 211-11800 Return Checks	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
G 211-15500 Prepaid Items	$5,542.32	$0.00	$0.00	$0.00	$0.00	$5,542.32
G 211-20200 Accounts Payabl	-$2,115.96	$0.00	$0.00	$2,057.45	$0.00	-$58.51
G 211-20202 Accounts Payabl	-$13,148.52	$0.00	$0.00	$0.00	$0.00	-$13,148.52
G 211-20203 AP Compensated	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
G 211-20800 Taxes Due (Stat	-$34.00	$84.00	$61.58	$321.00	$333.95	-$46.95
G 211-25300 Unassigned Fun	-$377,855.20	$30,595.08	$1,066.73	$226,188.90	$492,111.97	-$643,778.27
G 211-25301 Nonspendable F	-$5,542.32	$0.00	$0.00	$0.00	$0.00	-$5,542.32
LIBRARY	$0.00	$31,807.39	$31,807.39	$718,991.32	$718,991.32	$0.00
211 LIBRARY	$0.00	$31,807.39	$31,807.39	$718,991.32	$718,991.32	$0.00

City of Grand Marais

CITY OF GRAND MARAIS

City of Grand Marais Balance Sheet

Current Period: July 2026

Account Descr	Begin Yr	MTD Debit	MTD Credit	YTD Debit	YTD Credit	2026 YTD Bal
215 LIBRARY RESTRICTED FUND						
LIBRARY RESTRICTED FUND						
G 215-10100 Cash	$1,306.32	$1.10	$0.00	$63,646.58	$58,427.51	$6,525.39
G 215-10101 MONEY MARKET	$61,169.40	$155.87	$0.00	$1,107.44	$0.00	$62,276.84
G 215-10102 CASH-RESTRICT	$194,414.39	$602.55	$0.00	$3,432.22	$0.00	$197,846.61
G 215-10104 Cash - Reserve	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
G 215-11500 Accounts Receiv	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
G 215-15500 Prepaid Items	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
G 215-20200 Accounts Payabl	-$25.25	$0.00	$0.00	$25.25	$0.00	$0.00
G 215-20700 Due to Other Fu	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
G 215-25300 Unassigned Fun	-$56,268.87	$0.00	$156.97	$17,960.12	$21,311.88	-$59,620.63
G 215-25301 Nonspendable F	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
G 215-25306 Retricted Fund B	-$118,500.00	$0.00	$0.00	$0.00	$0.00	-$118,500.00
G 215-25307 Unassigned-Hma	-$6,345.99	$0.00	$602.55	$41,467.39	$44,899.61	-$9,778.21
G 215-25317 Asd Fd-Ins. Rese	-$10,000.00	$0.00	$0.00	$0.00	$0.00	-$10,000.00
G 215-25320 Asd Fd-Carpet	-$38,250.00	$0.00	$0.00	$0.00	$3,000.00	-$41,250.00
G 215-25326 Assigned Fnd Ba	-$27,500.00	$0.00	$0.00	$0.00	$0.00	-$27,500.00
G 215-25328 Asd Fd-Lib Impr	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
LIBRARY RESTRICTED FUND	$0.00	$759.52	$759.52	$127,639.00	$127,639.00	$0.00
215 LIBRARY RESTRICTED FUN	$0.00	$759.52	$759.52	$127,639.00	$127,639.00	$0.00

CITY OF GRAND MARAIS

City of Grand Marais

City of Grand Marais Revenue Guideline

Current Period: July 2026

Current Qtr: 3

F Account Descr		2026 Budget	July 2026 Amt	2026 YTD Amt	2026 YTD Balance	2026 % of Budget	2025 YTD Amt
211 LIBRARY							
00000 General Departments							
R 211-00000-33100	Federal Grants an	$0.00	$0.00	$0.00	$0.00	0.00%	$0.00
R 211-00000-33620	Other County Gra	$222,587.00	$0.00	$222,587.00	$0.00	100.00%	$225,349.00
R 211-00000-34109	Miscellaneous Ser	$0.00	$0.00	$0.00	$0.00	0.00%	$0.00
R 211-00000-35103	Library Fines	$0.00	$19.40	$109.00	-$109.00	0.00%	$103.15
R 211-00000-36210	Interest Earnings	$0.00	$87.11	$396.08	-$396.08	0.00%	$0.00
R 211-00000-36222	Copies Charged	$5,750.00	$803.22	$4,185.79	$1,564.21	72.80%	$4,155.09
R 211-00000-36224	Book Replacemen	$0.00	$39.00	$204.29	-$204.29	0.00%	$267.97
R 211-00000-36225	Library Card Repla	$0.00	$0.00	$0.00	$0.00	0.00%	$0.00
R 211-00000-36226	Out of State Libra	$0.00	$0.00	$0.00	$0.00	0.00%	$0.00
R 211-00000-36230	Contributions and	$0.00	$118.00	$799.00	-$799.00	0.00%	$334.02
R 211-00000-36231	Other Grants	$0.00	$0.00	$0.00	$0.00	0.00%	$0.00
R 211-00000-36239	ALS Crossover Rei	$0.00	$0.00	$0.00	$0.00	0.00%	$0.00
R 211-00000-36243	ALS Postage Reim	$0.00	$0.00	$0.00	$0.00	0.00%	$0.00
R 211-00000-39201	Transfer from Gen	$252,530.00	$0.00	$252,529.98	$0.02	100.00%	$250,900.18
R 211-00000-39206	Transfer From Ha	$0.00	$0.00	$0.00	$0.00	0.00%	$0.00
R 211-00000-39210	Transfer From Lib	$0.00	$0.00	$0.00	$0.00	0.00%	$0.00
00000 General Departments		$480,867.00	$1,066.73	$480,811.14	$55.86		$481,109.41
211 LIBRARY		$480,867.00	$1,066.73	$480,811.14	$55.86		$481,109.41

CITY OF GRAND MARAIS

City of Grand Marais

City of Grand Marais Revenue Guideline

Current Period: July 2026

Current Qtr: 3

F Account Descr		2026 Budget	July 2026 Amt	2026 YTD Amt	2026 YTD Balance	2026 % of Budget	2025 YTD Amt
215 LIBRARY RESTRICTED FUND							
00000 General Departments							
R 215-00000-33620	Other County Gra	$1,000.00	$0.00	$1,000.00	$0.00	100.00%	$1,000.00
R 215-00000-36210	Interest Earnings	$0.00	$156.97	$1,138.99	-$1,138.99	0.00%	$1,448.04
R 215-00000-36230	Contributions and	$0.00	$0.00	$16,855.87	-$16,855.87	0.00%	$15,467.71
R 215-00000-36231	Other Grants	$0.00	$0.00	$0.00	$0.00	0.00%	$0.00
R 215-00000-36236	Minnesota Founda	$0.00	$0.00	$1,691.77	-$1,691.77	0.00%	$1,533.54
R 215-00000-36238	Margret Lacey Me	$0.00	$0.00	$0.00	$0.00	0.00%	$0.00
R 215-00000-36239	ALS Crossover Rei	$0.00	$0.00	$1,600.00	-$1,600.00	0.00%	$2,610.00
R 215-00000-36240	Insurance Refund	$0.00	$0.00	$0.00	$0.00	0.00%	$0.00
R 215-00000-36242	ALS Best Sellers Pl	$0.00	$0.00	$0.00	$0.00	0.00%	$0.00
R 215-00000-39201	Transfer from Gen	$1,000.00	$0.00	$1,000.00	$0.00	100.00%	$1,000.00
R 215-00000-39205	Transfer From Lib	$0.00	$0.00	$0.00	$0.00	0.00%	$0.00
00000 General Departments		$2,000.00	$156.97	$23,286.63	-$21,286.63		$23,059.29
45508 Special Collections							
R 215-45508-36210	Interest Earnings	$0.00	$602.55	$3,432.22	-$3,432.22	0.00%	$3,741.41
R 215-45508-39206	Transfer From Ha	$0.00	$0.00	$0.00	$0.00	0.00%	$0.00
45508 Special Collections		$0.00	$602.55	$3,432.22	-$3,432.22		$3,741.41
215 LIBRARY RESTRICTED FUND		$2,000.00	$759.52	$26,718.85	-$24,718.85		$26,800.70

CITY OF GRAND MARAIS

City of Grand Marais Expenditure Guideline

Current Period: July 2026

F Account Descr		2026 Budget	July 2026 Amt	2026 YTD Amt	2026 Balance	2026 % of Budget	[	2025 YTD Amt
211 LIBRARY								
45500 Libraries (GENERAL)								
E 211-45500-101	Salary (Full-Time Em	$185,082.00	$10,092.14	$78,393.12	$106,688.88	42.36%		$99,658.94
E 211-45500-103	Salary (Part-Time Em	$94,398.00	$7,789.64	$49,353.86	$45,044.14	52.28%		$50,728.19
E 211-45500-105	Overtime	$0.00	$579.16	$1,226.75	-$1,226.75	0.00%		$1,635.93
E 211-45500-109	Salary(Maintenance)	$1,800.00	$42.96	$980.36	$819.64	54.46%		$392.47
E 211-45500-111	Salary - Clean	$7,100.00	$40.58	$3,729.60	$3,370.40	52.53%		$3,373.73
E 211-45500-121	PERA	$21,629.00	$1,390.83	$10,026.28	$11,602.72	46.36%		$11,639.32
E 211-45500-122	FICA	$17,880.00	$1,109.24	$8,004.40	$9,875.60	44.77%		$9,273.66
E 211-45500-125	Medicare	$4,293.00	$259.41	$1,872.01	$2,420.99	43.61%		$2,168.79
E 211-45500-126	MN Medical Leave	$0.00	$56.55	$407.71	-$407.71	0.00%		$0.00
E 211-45500-127	MN Family Leave	$0.00	$25.03	$180.49	-$180.49	0.00%		$0.00
E 211-45500-131	Employer Paid Health	$50,889.00	$1,944.75	$14,645.37	$36,243.63	28.78%		$19,279.31
E 211-45500-133	Employer Paid Life	$495.00	$37.14	$230.30	$264.70	46.53%		$199.63
E 211-45500-140	Unemployment Comp	$0.00	$2,623.12	$3,154.20	-$3,154.20	0.00%		$251.73
E 211-45500-150	Worker s Comp (GEN	$1,600.00	$794.69	$673.88	$926.12	42.12%		$1,133.21
E 211-45500-200	Office Supplies (GEN	$6,000.00	$131.72	$1,481.44	$4,268.83	28.85%		$3,960.51
E 211-45500-217	Heating Fuel	$4,200.00	$0.00	$1,227.32	$2,972.68	29.22%		$1,313.75
E 211-45500-220	Repair/Maint Supply (	$1,000.00	$41.99	$2,699.67	-$1,699.67	269.97%		$475.29
E 211-45500-221	Equipment Parts/Buili	$0.00	$0.00	$0.00	$0.00	0.00%		$0.00
E 211-45500-310	Service Agreements	$11,400.00	$707.66	$4,145.84	$6,899.92	39.47%		$5,378.15
E 211-45500-321	Telephone	$2,500.00	$317.20	$1,576.88	$923.12	63.08%		$1,443.93
E 211-45500-322	Postage	$75.00	$0.00	$56.73	$18.27	75.64%		$45.83
E 211-45500-330	Transportation/Schoo	$4,800.00	$0.00	$1,627.97	$3,172.03	33.92%		$937.80
E 211-45500-340	Advertising	$600.00	$0.00	$568.00	$32.00	94.67%		$400.00
E 211-45500-360	Insurance (GENERAL	$10,000.00	$0.00	$0.00	$10,000.00	0.00%		$0.00
E 211-45500-380	Utility Services (GENE	$7,000.00	$450.47	$4,056.96	$2,943.04	57.96%		$804.17
E 211-45500-428	Cash Short	$0.00	$0.00	$0.00	$0.00	0.00%		$0.00
E 211-45500-430	Miscellaneous (GENE	$300.00	$0.00	$0.00	$300.00	0.00%		$305.10
E 211-45500-435	Books, Periodicals	$28,500.00	$1,408.94	$13,055.18	$14,532.49	49.01%		$16,411.01
E 211-45500-436	Membership Dues	$575.00	$0.00	$554.60	$20.40	96.45%		$410.00
E 211-45500-437	Audio Visual / DVD	$4,000.00	$446.55	$912.79	$2,919.37	27.02%		$556.32
E 211-45500-440	Other Physical Items	$250.00	$148.90	$475.42	-$225.42	190.17%		$0.00
E 211-45500-444	Electronic Books, Peri	$0.00	$0.00	$0.00	$0.00	0.00%		$0.00
E 211-45500-447	Programming	$12,000.00	$94.43	$5,806.38	$5,997.17	50.02%		$0.00
E 211-45500-449	Automation	$2,500.00	$61.98	$1,961.85	$476.17	80.95%		$1,174.52
E 211-45500-520	Capital Outlay (Buildi	$0.00	$0.00	$0.00	$0.00	0.00%		$0.00
E 211-45500-580	Capital Outlay (Equip	$0.00	$0.00	$8,102.71	-$8,102.71	0.00%		$0.00
45500 Libraries (GENERAL)		$480,866.00	$30,595.08	$221,188.07	$257,735.36			$233,351.29
211 LIBRARY		$480,866.00	$30,595.08	$221,188.07	$257,735.36			$233,351.29

F Account Descr	2026 Budget	July 2026 Amt	2026 YTD Amt	2026 Balance	2026 % of Budget [	2025 YTD Amt
215 LIBRARY RESTRICTED FUND						
45500 Libraries (GENERAL)						
E 215-45500-200 Office Supplies (GEN	$0.00	$0.00	$0.00	$0.00	0.00%	$43.80
E 215-45500-220 Repair/Maint Supply (	$0.00	$0.00	$0.00	$0.00	0.00%	$1,172.58
E 215-45500-221 Equipment Parts/Buili	$0.00	$0.00	$0.00	$0.00	0.00%	$0.00
E 215-45500-225 Landscaping Material	$0.00	$0.00	$0.00	$0.00	0.00%	$0.00
E 215-45500-304 Attorney(Civil)	$0.00	$0.00	$765.00	-$765.00	0.00%	$10,698.57
E 215-45500-330 Transportation/Schoo	$0.00	$0.00	$0.00	$0.00	0.00%	$664.44
E 215-45500-430 Miscellaneous (GENE	$0.00	$0.00	$0.00	$0.00	0.00%	$0.00
E 215-45500-435 Books, Periodicals	$0.00	$0.00	$0.00	$0.00	0.00%	$1,283.29
E 215-45500-436 Membership Dues	$0.00	$0.00	$0.00	$0.00	0.00%	$0.00
E 215-45500-437 Audio Visual / DVD	$0.00	$0.00	$0.00	$0.00	0.00%	$0.00
E 215-45500-438 Donations-Other Org	$0.00	$0.00	$0.00	$0.00	0.00%	$0.00
E 215-45500-444 Electronic Books, Peri	$0.00	$0.00	$0.00	$0.00	0.00%	$0.00
E 215-45500-447 Programming	$0.00	$0.00	$0.00	$0.00	0.00%	$5,883.78
E 215-45500-449 Automation	$0.00	$0.00	$0.00	$0.00	0.00%	$3,675.88
E 215-45500-520 Capital Outlay (Buildi	$2,000.00	$0.00	$0.00	$2,000.00	0.00%	$0.00
E 215-45500-560 Capital Outlay (Furnit	$0.00	$0.00	$0.00	$0.00	0.00%	$0.00
E 215-45500-580 Capital Outlay (Equip	$0.00	$0.00	$16,169.87	-$16,169.87	0.00%	$0.00
E 215-45500-590 Capital Outlay Books	$0.00	$0.00	$0.00	$0.00	0.00%	$0.00
E 215-45500-711 Transfer to Library Fu	$0.00	$0.00	$0.00	$0.00	0.00%	$0.00
45500 Libraries (GENERAL)	$2,000.00	$0.00	$16,934.87	-$14,934.87		$23,422.34
45508 Special Collections						
E 215-45508-228 Repair & Maintenanc	$0.00	$0.00	$0.00	$0.00	0.00%	$0.00
E 215-45508-302 Architects Fees	$0.00	$0.00	$0.00	$0.00	0.00%	$0.00
E 215-45508-304 Attorney(Civil)	$0.00	$0.00	$0.00	$0.00	0.00%	$5,162.50
E 215-45508-447 Programming	$0.00	$0.00	$0.00	$0.00	0.00%	$500.00
E 215-45508-520 Capital Outlay (Buildi	$0.00	$0.00	$0.00	$0.00	0.00%	$0.00
E 215-45508-523 Capital Outlay (Land)	$0.00	$0.00	$0.00	$0.00	0.00%	$5,302.00
E 215-45508-560 Capital Outlay (Furnit	$0.00	$0.00	$0.00	$0.00	0.00%	$0.00
E 215-45508-580 Capital Outlay (Equip	$0.00	$0.00	$0.00	$0.00	0.00%	$49,421.70
45508 Special Collections	$0.00	$0.00	$0.00	$0.00		$60,386.20
215 LIBRARY RESTRICTED FUND	$2,000.00	$0.00	$16,934.87	-$14,934.87		$83,808.54

City of Grand Marais

MEMO

TO: Grand Marais Public Library Board of Directors
FROM: Shane Steele, Sustainability Coordinator
DATE: August 11, 2026
SUBJECT: Electric Boiler Comparison

Cost Comparisons

Table 1 shows an estimate of the operating costs of propane vs electric boilers for a generic building. Costs were determined using the library's propane deliveries from the winter of 2025/2026. Note, this table does not take into account the heating load absorbed by the library's heat pumps. Actual operating costs of heating the library are difficult to determine because the library's electric service comes through a single meter, which measures the load for the entire building.

Table 1: Operational cost comparison of propane vs electric boilers.

Winter 2025/2026	Propane ($1.50/gal)	Electric ($0.11/kWh)
Jan	$471.00	$713.00
Feb	$452.00	$680.00
Mar	$425.00	$639.00
Nov	$449.00	$639.00
De	$469.00	$644.00
Total	$2,266.00	$3,315.00

Project Considerations

The boilers work in tandem with one another, there is not a primary unit and a backup unit. To avoid complexity within the system, both boilers should operate on the same fuel. To keep the run-time of each boiler in sync, both boilers should be replaced simultaneously.

July 30, 2026

Sara McManus
Grand Marais Public Library
PO Box 280
Grand Marais, MN 55604

Dear Sara:
Minnesota Statutes 134.13 requires the board of a public library to submit an annual report to the Department of Education no later than April 1 each year. State Library Services appreciates your timely submission and accepts Grand Marais Public Library's report for 2025.

The information and performance measures in the Minnesota Public Library Report are used to assess and improve public library services by decision makers and other stakeholders at the federal, state and local levels.

Public libraries remain popular community assets throughout the state.

- In 2025, there were more than 2.8 million registered public library customers—almost half of all Minnesotans.
- Customers borrowed or downloaded books, movies, and more over 54 million times, the highest total circulation we've yet seen.
- Customers went online during 21 million library computer and wireless sessions.
- Libraries sponsored 60,187 programs that attracted more than 1.2 million people of all ages.
- About 70% of Minnesota public libraries have meeting rooms, which were used for almost 200,000 community meetings in 2025.

Report data for all Minnesota public libraries is accessible from the State Library Services Statistics page (https://education.mn.gov/MDE/dse/Lib/sls/stat/) on the Minnesota Department of Education website. 2025 annual reports will be added in late July.

Thank you for your library's contribution.

Sincerely,

Verena Getahun
Library Data Coordinator | Libraries and Expanded Learning Opportunities

Minnesota Department of Education
400 Stinson Blvd.
Minneapolis, MN 55413
O: 651-582-8714
education.mn.gov

Elektra Branwen
104 2nd Avenue West
PO Box 280
Grand Marais, MN 55604

SAINT PAUL & MINNESOTA FOUNDATION

Fund Statement

June 1, 2026 - June 30, 2026
Prepared on: July 30, 2026

370 Wabasha Street North, Suite 300
Saint Paul, MN 55102

651.224.5463 | philanthropy@spmcf.org

Enclosed are the statements for the following fund(s):

Fund Name	Fund #	Legacy Fund #
The Grand Marais Public Library Endowment Fund	182315	5330

Thank you for choosing the Saint Paul & Minnesota Foundation for your philanthropic goals.
To access your fund online, please visit the DonorView website at https://spmf.iphiview.com/spmf.

For questions about this statement, please contact:
Tod Herskovitz 651-325-4208 tod.herskovitz@spmcf.org

Fund Activity Summary

Beginning Balance (June 1, 2026)	**$52,909.71**
Contributions	
Contributions	$0.00
Grants	
Grants Paid	$0.00
Grants Returned [1]	$0.00
Investments	
Interest & Dividends	$148.17
Realized & Unrealized Gain (Loss) [2]	$262.47
Administrative Fees	
Administrative Fees [3]	$0.00
Other Income (Expense) [4]	
Other Income	$0.00
Other (Expense)	$0.00
Ending Balance (June 30, 2026)	**$53,320.35**
Approved Grants to be Paid at a Future Date	$0.00
Uncommitted Balance[5]	**$53,320.35**

Investment Holdings and Performance [6 7 8]

			YTD	1 Year	3 Year	5 Year
Asset Detail	$	%		(Annualized)		
SPMF Multi-Asset Endowment Portfolio	$53,320.35	100.00				
Total	**$53,320.35**					

Available to Grant

Amount Available to Grant Carried Over from Previous Year	$0.00
Spending Policy Calculation for Current Year[9]	$2,063.13
Administrative Fees	($371.36)
Grants (Paid) Returned in Current Year	($1,691.77)
Amount Available to Grant as of June 30, 2026	**$0.00**
Grants Scheduled to Be Paid in the Current Year	$0.00
Pending Amount Available to Grant as of June 30, 2026	**$0.00**

Fund Statement Terms

Please note: some definitions outlined below may not be applicable for your Fund.

1. Grants returned is when a grant payment is returned to the Foundation and added back to a fund. Grants may be returned for a variety of reasons (e.g. the organization is unable to accept the funds or use the funds for the specified purpose).

2. Realized & unrealized gain (loss) may include gains or losses from the sale of assets in the investment portfolio(s) in which your fund is invested; gains or losses from a stock or mutual fund gift between the time it was received in our account and when it was sold; changes in the market value associated with the investment holdings in the investment portfolio(s) in which your fund is invested. These gains or losses are net of investment management expenses in the investment portfolio(s) in which your fund is invested. Investment expenses are the costs for related staff time, investment consultants, investment software, and taxes. Investment expenses are assessed monthly.

3. Administrative fees are assessed to cover the expenses of managing and maintaining funds and related staff time. Administrative fees allow the Saint Paul & Minnesota Foundation to continue our work in inspiring generosity, investing in community-led solutions, and advancing equity. For nonpermanent funds, administrative fees are assessed quarterly in the month after the previous quarter for most funds. For permanent funds, administrative fees are assessed annually in the first quarter of the year.

4. Other income (expense) is where accounts receivable and other credits or expenses are listed (e.g. Program Related Investment (PRI) interest, investment transfers).

5. Uncommitted balance is the total of fund assets less any grants scheduled.

6. Investment holdings are the different investment portfolios or accounts in which a fund may have assets. The holdings percentages may differ from selected investment allocations due to the nature and timing of investments and assets moving into and out of a fund. Visit the DonorView website to see or change investment allocations, if applicable.

7. Investment performance is the overall performance for the investment portfolio(s) in which your fund is invested. Performance detail is shown in the quarterly statement.

8. Cash balances are short-term in nature and do not include money market investments. A positive cash amount is the result of a gift waiting to be invested in the fund's selected investment portfolio(s). A negative cash amount is a grant and/or fee that was paid during the month and will be moved out of the fund's investment portfolio(s). Cash transactions occur on the 1st business day of the month. This may not be applicable in a statement if there is no such activity in the fund during the statement timeframe.

9. The current spending policy is 5 percent of the 21-quarter rolling average of a fund's market value. The amount to be distributed in the current year is calculated in the first quarter of the year with December 31 of the previous year as the last measurement point. Administrative fees are deducted before delivery of the annual distribution.

BOREAL WATERS
COMMUNITY FOUNDATION

STATEMENT OF ACTIVITY
Grand Marais Public Library Fund
FOR ACTIVITY FROM January 01, 2026
THROUGH June 30, 2026

Beginning Fund Balance	**$ 152,493.39**

Receipts

Dividends on Investments	$ 1,211.25
Investment Interest	$ 40.31
Realized Gain/Loss on Invest	$ 3,678.83
Unrealized Gain/Loss on Invest	$ 11,661.72
Total Receipts	**$ 16,592.11**

Distributions

Foundation Administrative Fees	$ 794.06
Investment Management Fees	$ 89.58
Total Distributions	**$ 883.64**

Ending Fund Balance	**$ 168,201.86**

Grants

Grantee	Date	Amount
n/a	n/a	$n/a

Please note: In the grant listing, a negative amount indicates a grant refund or cancellation. For more information, contact us at finance@borealwaters.org.

STATEMENT OF ACTIVITY
Grand Marais Public Library Fund Agency
FOR ACTIVITY FROM January 01, 2026
THROUGH June 30, 2026

Beginning Fund Balance	**$ 35,399.64**

Receipts

Dividends on Investments	$ 281.15
Investment Interest	$ 9.35
Realized Gain/Loss on Invest	$ 853.99
Unrealized Gain/Loss on Invest	$ 2,707.23
Total Receipts	**$ 3,851.72**

Distributions

Foundation Administrative Fees	$ 184.33
Investment Management Fees	$ 20.79
Total Distributions	**$ 205.12**

Ending Fund Balance	**$ 39,046.24**

Grants

Grantee	Date	Amount
n/a	n/a	$n/a

Please note: In the grant listing, a negative amount indicates a grant refund or cancellation. For more information, contact us at finance@borealwaters.org.

BOREAL WATERS
COMMUNITY FOUNDATION

STATEMENT OF ACTIVITY
Grand Marais Public Library Fund COMBINED
FOR ACTIVITY FROM January 01, 2026
THROUGH June 30, 2026

Beginning Fund Balance	**$ 187,893.03**

Receipts

Dividends on Investments	$ 1,492.40
Investment Interest	$ 49.66
Realized Gain/Loss on Invest	$ 4,532.82
Unrealized Gain/Loss on Invest	$ 14,368.95
Total Receipts	**$ 20,443.83**

Distributions

Foundation Administrative Fees	$ 978.39
Investment Management Fees	$ 110.37
Total Distributions	**$ 1,088.76**

Ending Fund Balance	**$ 207,248.10**

Grants

Grantee	Date	Amount
n/a	n/a	$n/a

Please note: In the grant listing, a negative amount indicates a grant refund or cancellation. For more information, contact us at finance@borealwaters.org.

Marais Public Library
Avenue West | PO Box 280
Marais, MN 55604-0280
naraislibrary.org | 218.387.1140

Library Director's Report: August 2026

Prepared by: Elektra Branwen, Library Director

Board vacancy

At least three city residents have applied to serve the Library Board. I will notify the Board of any Council appointment.

City insurance projections

Mid-year projections for health insurance are in the 12% range. Projections will be finalized in the fall. This is informational only; no action is needed.

Summer Reading Program Support

The Library Friends of Cook County have provided significant support for this year's Summer Reading Program Community Celebration. Their $2,550 financial contribution, along with two nights of lodging for our presenters, and volunteer assistance, has made it possible for us to offer a high-quality, community-wide program featuring a 90-minute workshop with Big Animal Productions and the Makwa puppet parade. We are very grateful for the Friends' continued investment in the Library and our summer readers.

We also thank these participating businesses: Drury Lane Books, Java Moose, Dairy Queen, Superior Creamery, and Hungry Hippie Tacos. Special thanks to everyone helping spread the word about our events including Boreal.org, WTIP, Care Partners, the Hub, all our schools, day cares, the YMCA, the Community Center, and many more.

Outreach

This August we are hosting the Northwood's Food Project and their circulating collection of kitchen items. Fruit pickers, grain grinders, and pressure cookers for canning are among the many items on display.

Grand Marais Public Library
104 2nd Avenue West | PO Box 280
Grand Marais, MN 55604-0280
Grandmaraislibrary.org | 218.387.1140

Memo

TO: Library Board of Trustees
FROM: Elektra Branwen, Library Director
DATE: August 11, 2026
SUBJECT: 2026 Strategic Plan: Mid-year Progress Update

The Library has made meaningful progress on the Strategic Plan in 2026. The Board has completed significant work in Focus Areas 2 and 3, creating a stronger foundation for the Library to turn its attention toward Focus Areas 1 and 4.

Focus Area 2: The Library leadership uses financial resources wisely to honor public and private contributions

Significant progress — strategic work is now moving into partnership development.

Trustees have:

- Met with the City's Finance Director and completed the annual review of contributions, levied funds, and the Board's role in capital planning.
- Taken action to increase investment returns while maintaining appropriate liquidity.
- Reviewed the financial policy, clarifying how reserve and private funds will be used.
- Discussed capital replacement needs and prioritized boiler replacement.
- Ensured boiler replacement funding through reserve funds and presented the plan to funding partners.
- Recognized the need for a long-term approach to capital replacement and, with guidance from the City Finance Director, adopted a strategy that begins building toward the Library's future capital needs while moderating the impact on levy-supported funding.
- Improved how the Library communicates its financial and capital needs to funding partners, providing greater context for the stewardship of the community asset.

Relationship Development

Through appearances before City and County boards, the Library has increased its visibility and established a stronger foundation for future collaboration. The preliminary response to the Library's capital funding approach has been encouraging, and the next phase is to continue those discussions with our funding partners.

Next Steps

- Continue discussions with City and County funding partners regarding a long-term approach to capital funding.

- Publicize quarterly and annual updates highlighting the use of contributions and levied funds.

Focus Area 3: The Library provides staff and leadership the environment and resources they need to provide quality service

Significant progress — Trustees agreed that this area has received substantial attention and that other strategic priorities should now move forward.

Accomplishments include:

- Upgraded library lighting.
- Improved the library's security features with silent alarms, a professional security camera system, and a security door between staff and public areas.
- Worked with the city administrator to restore use of a City street light to illuminate the parking areas identified by Dept. of Homeland Security as a public safety issue.
- Replaced failing staff PCs.
- Began replacement of public PCs, with completion anticipated by December 15, 2026.
- Invested in team-building and staff development to support retention and a healthy workplace.

This work has strengthened the physical environment, technology, safety infrastructure, and staff environment necessary to provide quality service.

Next step: Maintain attention to staff development and continue shifting strategic capacity toward other Focus Areas, particularly Focus Area 1.

Focus Area 1: The Library inspires robust community involvement

Emerging priority — the Library is building the information and relationships needed to understand and serve the community more effectively.

Before the Library can successfully design services for underserved populations, we need better information about who those populations are, what barriers they experience, and what services they need. The Board has therefore prioritized data-gathering this year.

Work underway

- Communities survey planning.
- Development of strategic partnerships with businesses (exploring possibilities with Public Utilities, Parks and Recreation, lodge owners and Visit Cook County to mutually benefit new city residents, campers/visitors/potential reciprocal borrowers).

- Intentional relationship-building with organizations serving people who may experience barriers to Library use, including Care Partners, Public Health and Human Services, and the Prevention Coalition.
- Staff Dementia Friends training scheduled for August 2026.
- Development of a new Library website, launching September 8, with capacity to support staff-managed user guides and other tools that make Library services easier to access.
- Community engagement through the Summer Reading Program finale, which may bring together City and County officials, schools, child-care organizations, the YMCA, the Hub, Care Partners, and other community partners.

An emerging finding: distance is itself a service barrier

Analysis of statistics has already begun to reveal changes in how the Library is being used. That analysis led to a broader question: Are we adequately serving residents who live furthest from the Library?

This question has influenced the Library's 2027 budget proposal, including a proposed shift of resources toward locally-owned downloadable content.

This represents an important connection between strategic planning and budgeting: the Library is using what it is learning about community use to reconsider how services are delivered, particularly for residents for whom physical distance is a barrier to using the Library.

The Library has also begun communicating this responsiveness to City and County boards. This provides a tangible example of how public investment can be translated into service for constituents throughout the County.

Next steps:

- Implement community survey and analyze results.
- Identify underserved groups and specific barriers to Library use.
- Use findings to prioritize services, partnerships, collection development, and outreach.
- Continue developing partnerships with organizations and businesses that can extend the Library's reach.

Focus Area 4: The Library provides service to underrepresented and underserved parts of the county

Next strategic area for development.

Work in Focus Area 1 will provide the information needed to make Focus Area 4 more effective.

Rather than assuming which populations are underserved, the Library will use community data, usage statistics, and relationships with community organizations to identify unmet needs and determine where Library resources can have the greatest impact.

Potential strategies include:

- Promoting Mail-a-Book service.
- Conducting pop-up Library events.
- Augmenting collections to attract underserved residents.
- Hosting events designed to reach underrepresented and underserved populations.
- Expanding partnerships that allow the Library to reach residents beyond its physical location.

Overall Strategic Plan Assessment

The 2026 work demonstrates that the Strategic Plan is being used as a framework for decision-making rather than as a list of independent projects.

Focus Area 2 moved from policy development into financial strategy and relationship-building with public funding partners.

Focus Area 3 produced substantial improvements to the Library's physical environment, technology, safety, and staff support.

Those accomplishments create the capacity to turn greater attention toward **Focus Areas 1** and support **Focus Area 4** with evidence-based priorities.

The next phase of the work is therefore not simply to complete more action items. It is to use data and community relationships to determine where the Library can have the greatest impact, particularly for residents who face barriers to accessing Library services.