

GRAND MARAIS LIBRARY BOARD MINUTES

AUGUST 3, 2015

Call to Order

Vice President Brienne Moody called the meeting of the Grand Marais Library Board to order at 5:32 PM. at the Grand Marais Public Library.

Visitors

There were no visitors present at the meeting.

Attendance

Members Present: Jay Arrowsmith Decoux, Sally Berg, Hillary Freeman, Brienne Moody, Helen Muth, Jan Sivertson, and director, Steve Harsin

Members Absent: Audrey Stattelman

Also in Attendance: Library Friends Representative, Kathryn Nelson Pederson

Consent Agenda

The Consent Agenda, included the meeting agenda, the corrected meeting minutes from July 2015, and the bills submitted to the city council for payment. A motion/second were made by Arrowsmith Decoux/Sivertson to accept the consent agenda and the July minutes as corrected. The motion passed.

The correction to the July minutes was to change the date for the film committee from August 8th to the 18th.

Director's Report

- The Director's report is on file at the library.
- In addition to the report, Harsin reported that the picnic for the Summer Reading Program participants would be on Wednesday, August 26th. Patsy has invited board members to help with the event by assisting with the children. A grill and charcoal are needed for the picnic. Harsin has offered to will run the grill. Patsy will have activities for the children.
- Harsin asked for feedback on areas the board felt we could have the Library Friends support for the upcoming year. Some of the areas suggested by Harsin were: Finish the signage for the library, funding of the film movement membership, a sound system that would be used for all events, and rehabilitation of the audiobook collection.

Committee Reports

•Financial Committee: Steve, Jay, Hillary, & Audrey - No further meetings scheduled at this time.

•Policy Committee: Steve, Audrey, Sally, & Brienne – Meeting scheduled for Monday, August 10, 9:30 at the library Continue working on updating/creating library policies

•Art Committee: Jay, Sally, Helen, Ann Ward, & Lynn Speaker –Met to work on Phase II of Legacy Art project. Jay will chair Phase II. Update on poetry walk and dedication. The sculpture has been named. The poetry walk” will be delayed until spring.

•Personnel Committee: Audrey, Sally, & Jan – Need to schedule meeting to prepare job description of fulltime Librarian 1 position for optimal library staffing per Strategic Plan Goals. If it is funded, the committee will work to define the job description.

•Film Night Committee: Hillary and Helen - Met July 8th. Four films will be shown at the library. They will continue to meet and select another six films. It will be held on Friday

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nights and will have a name that 6-8, starting in January. They will meet again on August 18th.

•*Calendar of Events Committee*: Helen – Need to schedule a meeting. Who should we recognized in each month of the year? Muth suggested that the committee work to identify some of the groups/events that should be brought to the attention of the public.

Communications

- Endowment Funds Update available for preview
- Arrowhead Children's Internet Protection Report

Library Friends Liaison Report

•Kathryn Nelson Pederson was present to represent the Library Friends. She reported that \$9412.00 was raised from the annual book sale. The amount raised was about \$2000 higher than 2014. The only change was that instead of pricing the books, each buyer was asked to make a donation to the Library Friends to support the county libraries.

Old Business

- Approval of Policies: Several policies received their second reading and were approved at the meeting. This included the following policies:
 - Rules of Behavior Policy: Motion/second by Arrowsmith Decoux/Muth; motion passed.
 - Circulation of Materials: Motion/second by Freeman/Sivertson; motion passed.
 - Internet Acceptable Use Policy: Motion/second by Muth/SArrowsmith Decoux; motion passed.
 - Financial Policy: Motion/second by Freeman/Arrowsmith Decoux; motion passed.
 - Borrowing Policy: Motion/second by Sivertson/Muth; motion passed.
 - Confidentiality Policy: Motion/second by Sivertson/Berg; motion passed.

New Business

- 2016 Budget: The board discussed results of July 29th City Council meeting regarding budget request for 2016. They were pleased that the request to increase the staffing at the library was approved by the city council, along with the 2016 budget. The next step will be for the county commissioners to consider the request. It was suggested that Library Board members assist by talking to their County Commissioners to help inform them about the reasoning behind the budget increase request. Muth will talk to Linda Chappell, Berg will talk to Doo-Kirk, Harsin and Stattelmann will talk to Gamble. Kathryn will forward the talking points and request to the Library Friends.
- Harsin asked for feedback on things the board would like to ask the Library Friends to help purchase for the following year. He offered his suggestions for what he felt was needed.

Adjournment Vice President Brienne Moody adjourned the meeting at 7:11.