

# GRAND MARAIS LIBRARY BOARD MINUTES

## SEPTEMBER 8, 2015

### Call to Order

President Audrey Stattelmann called the meeting of the Grand Marais Library Board to order at 5:30 PM. at the Grand Marais Public Library.

### Visitors

There were no visitors present at the meeting.

### Attendance

Members Present: Sally Berg, Hillary Freeman, Helen Muth, Jan Sivertson, Audrey Stattelmann and director, Steve Harsin

Members Absent: Jay Arrowsmith Decoux and Brienne Moody

Also in Attendance: Library Friends Representative, Peggy Struck

### Consent Agenda

The Consent Agenda, included the meeting agenda, the meeting minutes from August 2015, and the bills submitted to the city council for payment. A motion/second were made by Muth and Freeman to accept the consent agenda and the August minutes with some wording changes to the section on Movie Nights. The motion passed.

### Director's Report

- The Director's report is on file at the library.
- In addition to the report, Harsin reported that the statistics from the summer reading program. The picnic was successful with 90 kids attending the music event. Approximately 200 people attended the picnic.

### Committee Reports

•Financial Committee: Steve, Jay, Hillary, & Audrey - No activity.

•Policy Committee: The Policy Committee met on August 10<sup>th</sup>. Their plan is to continue working on updating/creating library policies. They will work on the Arrowhead recommended policies, as they are pertinent to us. The ALS mandatory policies are completed.

•Art Committee: Phase II of Art project is the poetry walk and dedication, which will be in Spring 2016. Jay will chair Phase II. Update.

•Personnel Committee: The Personnel Committee set a date to do the mid-year review of the Library Director.

•Film Night Committee: The Film Night Committee met on August 18<sup>th</sup>. The Title for the film night is Friday Night Reels". The committee has a meeting scheduled for later in the week to identify the films that will be shown this year. There are five committee members, two from the library board, one staff member, and two community members.

•Calendar of Events Committee: Harsin and Stattelmann visited about the calendar of events. Steve and Stattelmann will join the committee and the events will be added to the calendar.

### Communications

- Information was received on "Short Takes", a program where kids create a 90 second video to summarize a book. Patsy is looking in to that to get the teens involved in the library.
- Training videos have been created to help library board members better understand their role. These will be available for training current and future board members.
- Digitization Project: Director Harsin sought to have the past minutes of the GM Library Board digitalized for better reference. The MN Digital Library agreed to take it on and it

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is done. Included are the Dec. 1904 handwritten minutes up to 1967. Harsin reported that the minutes turned out nicely. They are still getting the cataloging done. He also reported that the anniversary date for the library is December 14, 1904.

### **Library Friends Liaison Report**

•Peggy Struck was present to represent the Library Friends. She reported that she didn't have anything to report since the last month. The Friends will be meeting on Thursday, Sept. 10<sup>th</sup> to go over the new business. There will be a replacement for the Library Friends liaisons for 2016. Peggy Struck was thanked for her service to the Friends and to the Library Board.

### **Unfinished Business**

There was no Old Business to attend to at the meeting.

### **New Business**

•GMPL Board Business Calendar: The Calendar will be ready to be approved at the December meeting along with all of the other approvals for the year. This will help keep people informed and space tasks out for the year. Freeman suggested that we look at changing the board meetings from the first week of the month to the last week of the month. This would keep financial information more current. This will be discussed at the next meeting.

#### •Strategic Plan Goals Update:

- A more focused job description for the Children's librarian position dedicated to young users – September 15, 2015 – change date Goal 3: Change date to Nov. 15<sup>th</sup>.
- Get recommendation for film night – September 15, 2015; Need a flyer and film names out. Will be completed on time.
- Phase II Art Project – June 30, 2016 – add phase 2, change date
- Banned Books Week: A Censorship poster will be made. The poster will show community people who are “caught” reading a banned book.
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**Adjournment** President Audrey Stattelmann adjourned the meeting at 6:30.

Mission Statement: The Grand Marais Public Library contributes to an enlightened, connected community by providing resources and a welcoming environment where people of all ages find information and enjoyment, children discover the wonder of reading, and diversity is celebrated.