

GRAND MARAIS LIBRARY BOARD MINUTES

JANUARY 25, 2016

Call to Order

President Audrey Stattelman called the meeting of the Grand Marais Library Board to order at 5:32 PM. at the Grand Marais Public Library.

Visitors

There were no visitors present at the meeting.

Attendance

Members Present: Sally Berg, Jay Arrowsmith Decoux, Brienne Moody, Helen Muth, Jan Sivertson, Audrey Stattelman and Director, Steve Harsin

Members Absent: Hillary Freeman,

Not in Attendance: Library Friends Representative

Consent Agenda

The Consent Agenda, included the meeting agenda, the meeting minutes from November 2015, and the bills submitted to the city council for payment. A motion/second were made Sivertson/Muth by to accept the consent agenda and the November minutes. The motion passed.

Election of Officers

Sivertson moved to elect Stattelman as president, Berg as vice president, and Brienne Moody as Secretary. No other nominations were presented. The motion passed.

Director's Report

- The Director's elaborated on the items listed on the Director's report. The library has been busy and the staff has worked diligently to keep up with the additional programming. There participation in the programming has been strong and the response has been positive.

- The Director has done outreach to Birch Grove and Grand Portage. The Tribal library program was explained at Grand Portage. The Broadband Commission is setting up a two-way television in the conference room. The contact at Birch Grove was to find out about their library needs.

Committee Reports

- Financial Committee: Steve, Jay, Hillary, & Audrey - Met on November 16th. Update regarding Fund balance. The committee is suggesting that the computer replacements that were supposed to happen when the library remodel took place should happen during 2016, including all of the computers and servers. The approximate cost would be \$25,000-30,000 to be paid by the 215 account. A motion/second were made Moody and Muth by to replace all computer and the servers. The motion passed.

- Policy Committee: Steve, Audrey, Sally, & Brienne – Need to schedule a meeting. Continue working on updating/creating library policies; including Conflict of Interest policy, tweak existing policies. This committee set a date for the next meeting.

- Art Committee: Steve, Jay, Sally, Helen, Ann Ward, & Lynn Speaker –Phase II of Art project is the poetry walk and dedication which will be by June 30, 2016. Jay will chair Phase II. Update. Arrowsmith Decoux will schedule a meeting.

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- Personnel Committee: Audrey, Sally, & Jan Will meet December 22nd to conduct the Library Director's annual review. This was completed and a copy was filed with Mike Roth at city hall. This committee needs to set up a time for the next personnel meeting.
- Film Night Committee: Hillary and Helen - "Friday Night Reels has been successful.

Communications: The Library Board viewed a "Board Meetings" videos created to help train library boards on their duties and responsibilities. This is the second video in the series that the board has viewed.

Unfinished Business

- Review Strategic Plan and Goals: All goals except for plan a donation campaign are all in progress or completed.
- Update on the City/County Coverage for Board Members by Jay Arrowsmith Decoux and Jan Sivertson. Sivertson has not yet heard from Braidy Powers about this topic. Decoux reported that the city gets their coverage from the League of MN Cities to cover the errors and emissions of city officials.
- Moody and Muth were both reappointed to the library board. There was an adjustment to the terms so there is a gradual turn over in the library board.

New Business

- Update members for each standing committee: Committee assignments stay the same as 2015.
- Schedule strategic planning retreat

Adjournment President Audrey Stattelmann adjourned the meeting at 7:??.

[Mission Statement: The Grand Marais Public Library contributes to an enlightened, connected community by providing resources and a welcoming environment where people of all ages find information and enjoyment, children discover the wonder of reading, and diversity is celebrated.](#)