

# **GRAND MARAIS LIBRARY BOARD MINUTES**

## **July 25, 2016**

### **Call to Order**

President Audrey Stattelman called the meeting of the Grand Marais Library Board to order at 5:33 PM at the Grand Marais Public Library.

### **Attendance**

Members Present: Sally Berg, Brienne Moody, Helen Muth, Jan Sivertson, Audrey Stattelman, and Director, Steve Harsin

Members Absent: Jay Arrowsmith Decoux and Hillary Freeman

### **Visitors**

Mary Beams representing the Library Friends

### **Consent Agenda**

The Consent Agenda: The meeting agenda included: the meeting minutes from June 2016 meeting, the July 5th meeting and the bills submitted to the city council for payment. It was noted that Sally Berg was absent at the July 5th meeting and that the minutes needed to reflect that. A motion/second were made by Sivertson/Muth to accept the consent agenda with the attendance correction. The motion passed.

### **Director's Report**

Librarian I Position Update: City council met with the union to discuss the librarian I position. The union and the city decided to forward the position to a professional mediator to determine whether or not the position will be a union position or no. The position is currently being scored. Advertising is the next step. The job ad is to run for 30 days and is written with the preferred qualification being for a degreed librarian. There is a distinction between library clerks and professional librarians who have a degree in library science.

### Upcoming programs:

- July 26th - Final Summer Reading Program story time
- August 2nd - Pokemon Go
- August 5th - Creativity Tank
- August 10th - Kathy Rice
- August 15th - Tentatively: Classical Composers Event
- August 17th - Summer Picnic/Awards Ceremony/Michael Monroe ALL DAY
- August 24th - Patrick Maker Minnesota Gold
- August 26th - The Great Place Project Celebration
- August 27th - Andrea Thalasinos

Bernie Quick Painting: Will be hung July 26th. A plaque will follow. There was follow-up discussion about whether or not there was a need to clean the painting and about where to hang it. It will hang in the Quiet Room.

### **Committee Reports**

Financial Committee: Steve, Jay, Hillary, & Audrey - Nothing to report.

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- Policy Committee: Steve, Audrey, Sally, & Brienne – Nothing to report.
- Art Project Committee: Steve, Jay, Sally, Helen– City Hall is in conversation with the contractor who will be doing the work. A date has not yet been scheduled for the installation. The committee needs to meet so that the project can move forward. The Strategic Plan reflects July 2016 as the completion date for the project. Since the project has been delayed, that date needed to change. A motion/second were made by Berg/Muth to change the completion date to September 2016. The motion carried.
- Personnel Committee: Audrey, Sally, & Jan - Nothing to report.
- Film Night Committee: Hillary and Helen - Nothing to report.

**Library Friends Liason Report:** Mary Beams reported that the upcoming library sale is in good hands. Volunteers are still needed for the Library Friends Book Sale in August. The director encouraged board members to volunteer from 8am - 10am to set up for the sale. The Early Bird Sale is from 5-7pm on Thursday August 4th.

### **Unfinished Business:**

- Poetry Walk and dedication event: See Director's Report.

### **New Business:**

• Art Committee: This committee would be distinct from the Art Project committee and would look at installing art inside the library. The group would plan for a time when there is extra funds to put more art into the library. Also this group could generate a plan to accept donations. Sally Berg will chair Jan Sivertson and Brienne Moody will participate.

• Trustee Continuing Education: The board reviewed a “Short Takes for Trustees” film regarding the evaluation of the Library Director. The film emphasized the importance of regular reviews for library directors even when everything is going well. The Library Director should be evaluated based on outcomes as opposed to being evaluated based solely on staff feedback. There was a follow-up discussion regarding Succession Planning. Board members Audrey Stattelman and Sally Berg’s terms will be up in December.

• Next Meeting: August 22nd, 2016 at 5:30 pm.

**Adjournment** President Audrey Stattelman adjourned the meeting at 6:50 pm.

Mission Statement: The Grand Marais Public Library contributes to an enlightened, connected community by providing resources and a welcoming environment where people of all ages find information and enjoyment, children discover the wonder of reading, and diversity is celebrated.