

# GRAND MARAIS PUBLIC LIBRARY BOARD MINUTES

## Monday September 26<sup>th</sup>, 2016

### Call to order

Vice Chair Sally Berg called the meeting of the Grand Marais Library Board to order at 5:32 PM at the Grand Marais Public Library.

### Attendance

Members Present: Sally Berg, Hillary Freeman, Helen Muth, Jan Sivertson, Jay Arrowsmith-DeCoux and Director, Steve Harsin

Members Absent: Audrey Stattelmann

### Visitors

The Library Friends were represented by Mary Beams

### Consent Agenda

The Consent Agenda included: the Minutes from the August 22nd meeting and the bills submitted to the city council for payment. The meeting's agenda was amended to reflect that the board would not review the contents of their handbooks until the chair returned next month. September's meeting minutes were corrected to say that the upcoming board meeting was scheduled for August 22nd instead of the 26th. A motion and a second were made by Sivertson and Moody to approve the consent agenda including the amendments listed above. The motion passed.

### Director's Report

New Library I Position: There have already been five applicants for the posted position that's only been out for a week.

Technology Update: Two new iMacs, two new iPads and five new Windows machines have been added to the library's fleet of electronic devices. Additionally, the library purchased wireless barcode readers to improve the library's capability to track inventory, particularly at remote locations such as the Violence Prevention Center, for example. The Director's printer broke this month and has been replaced.

Gutter and Entrance Repair: Gutter work and side entrance complete. Staff is grateful.

### Upcoming Events:

Last week of September: Banned Books Week

Sept 27 – Tuesday morning story times at 10:30 (go until Thanksgiving)

Sept 28 – Sign Language workshops begin, and continue 4 weeks on Wednesday evenings 6PM

Sept 29-30 MLA Conference Duluth

Oct 13 – Stories Sing! (Opera for kids) 1:00

Community Read is underway, Road Back to Sweetgrass, with several activities scheduled the first weekend in November.

November is National Write a Novel Month

### Committee Reports

•Financial Committee: Steve, Jay, Hillary, & Audrey - Nothing to report.

•Policy Committee: Steve, Audrey, Sally, & Brienne – Nothing to report.

•Legacy Art Project Committee: Steve, Jay, Sally, Helen– Poetry Walk: Steve Harsin reported that the rubber stamps had been ordered and that they were due in house on September 27th. The date for the dedication needs to be changed. October 31st is the tentative date, which will be confirmed at the October meeting.

•Personnel Committee: Audrey, Sally, & Jan - Nothing to report.

•Film Night Committee: Hillary and Helen – The committee met and generated a list for new films they're scheduled to meet again October 19th. It will start the first Friday in January from 6-8. There will be ten total.

•Art Committee: Sally, Brienne and Jan - Met today, September 26th. The committee defined goals for choosing art for the library, brainstormed some guiding principles for collecting art and prioritized different areas of the library for the installation of the art.

**Library Friends Liaison Report:** Mary Beams reported that the Library Friends had not met since the last meeting of the Grand Marais Library Board.

### New Business:

- Art Committee: Art committee met and is drawing up a document that can serve as a guide for how to proceed to prepare for the strategic planning session next spring.
- Trustee Continuing Education: The board postponed viewing a “Short Takes for Trustees” film regarding Succession Planning.
- Board Succession Planning: The board will be getting a new representative from each the city and county January. There was a discussion about recruitment and what kinds of qualities the board would like to see in new board appointees. It was agreed that everyone would complete the Library Board Self Evaluation (page 15 on of the “Library Board’s Practical Guide to Board Self Evaluation from the August Short Takes session and bring

the completed form to the next meeting to be discussed. A nominating committee may be created at that time.

Adjournment: 6:36pm

Next Meeting: October 24th, 2016 at 5:30 pm.