

Minutes for Monday, November 27th, 2017

Grand Marais Public Library

Meeting Called to order 5:31pm

In attendance: Books, Johnson, Danfelt, Freeman, Muth, Arrowsmith-DeCoux, Harsin, St. John

Introductions of visitors: Duane Hasegawa from Library Friends

Consent Agenda

- November 27th Agenda
- Minutes from October 23rd, 2017, meeting
- Bills submitted for payment on: 10/2, 10/3, 10/18, 10/19, 11/1, 11/3, 11/15

Motion to Approve: Johnson Second: Books **Motion passes unanimously**

Director's Report

- County will re-assess Library 2018 budget request Tuesday November 28th. Because it is more than 5%, County may pass or send it back to City Council for consideration.
- Patsy Ingebrigtsen retires from the Children's Librarian position on Thursday, Nov. 30. Erika Ternes has been making good progress in training as her replacement.
- Friday night reels information has gone to ALS.
- Winter Series schedule is almost complete. First event will be "Roots of Pushing Chain"
- 5 star Library designation to be announced in December. If Grand Marais gets it, it will be our 10th year in a row, a special designation.
- Readers and writers festival had strong participation. Final numbers are being worked out.
- Harsin passed along a Mail-A-Book press release from ALS. Grand Marais is helping Arrowhead Library System to promote this service.
- Costs for 2017 Strategic Plan were consistent with expectations. Consultant donated \$2698.06 in work time beyond the contract. Total direct expenses for the process came to \$9330.58
- Harsin updated Board as to impacts of 2017 (to date) Library operations on 215 fund. Due to donations, grants, reimbursements, and interest payments, the deduction from the 215 was modest. *Comment was made asking whether the Library solicits donations. Answer: The Library makes it easy to donate via form located on website, but does not actively solicit.

Library Friends report:

-Board meeting a few week ago with election of officers. Friends Board is still at 9 members. Will have a retreat to discuss book storage and strategy for the future. Friends cashed in CDs to make available assets for grants that they offer. They are looking actively for another space to store donated books.

Committee Reports

- *Financial Committee:* County budget hearing scheduled for 11/28.
- *Policy Committee:* No report.
- *Personnel Committee:* Meeting in December to do annual review for Director. Date to be decided.
- *Art Committee:* No report.
- *Legacy Art Committee:* Progress report. Jay, Steve

*Johnson **moved to ask city to revoke current contract with Skadberg Masonry and demand return of Poetry Walk molds. Second: Danfelt. Motion passed with one abstention.**

- Video – Strategic Planning

Unfinished Business:

- Strategic plan approval
 - Board went through Strat Plan proposal page by page to consider Strategic Goals and Implementation Steps. Questions were asked about the source of some of the goal steps, structure chosen for the plan. Explanations made for decisions reflected in the plan.

Danfelt moved to approve the plan as edited. Second: Helen. Passed Unanimously.

New Business:

- Approve 2018 library calendar
 - Thanksgiving Eve suggestion to stay open until 2pm instead of 12pm.
 - Set Monday, May 21st for board meeting since the 4th Monday is Memorial Day.
 - December 24th is on a Monday. It is left to Director discretion to decide closer to the holiday whether to close the library that day.

Johnson moved to approve 2018 the calendar as edited barring any conflict with major religious holidays. Second: Danfelt. Passed unanimously.

- Holiday celebration discussion
 - Board will bring potluck items for Board celebration.

Meeting Adjourned: 7:00pm