

Agenda for Monday, March 26, 2018

Grand Marais Public Library

Call to Order: 5:30 PM at the Grand Marais Library

Present: Helen Muth, Judie Johnson, John Books, Jan Sivertson, Jay Arrowsmith DeCoux, Steve Harsin

Absent: Gwen Danfeldt, Hillary Freeman

Introductions of visitors – Audrey Stattelman

Consent Agenda

➤ March 26th Agenda

➤ Minutes from January 22nd, 2018, meeting – attached

➤ Bills submitted for payment on: 1/25, 2/2, 2/6, 2/15, 3/6, 3/7, 3/20 – attached

*Motion by Books to accept Consent Agenda, Second by Johnson, Passed unanimously

Audrey Stattelman – Arrowhead Library System Board Member for our County presented a history of ALS, explained current Board structure for ALS, and shared stats for ALS with the Library Board. Stattelman shared that ALS has recently purchased a new Bookmobile that will be ready for use in several months.

Director's Report – attached

-Harsin is pursuing quotes to address cracks in walls and sidewalk on far west end of building.

-Assistant Director St. John returned to work today from maternity leave.

-Director Harsin was forced to cancel an event in Grand Portage when the person leading the program became unavailable for the event. He will look into rescheduling it.

-Boreal Community Media will no longer be providing web-hosting, which the Library uses. Harsin has already arranged for alternative hosting so no interruption of service will happen.

-Lighthouse for the Blind has been a productive partnership to expand the Library's perspective and services to sight-impaired patrons.

-Tech Nights will continue for a few more sessions due to the willingness of the team helpers and desire from those that attend.

-Harsin reported an opportunity for an ongoing collaboration between the Library and a community expert on media/video editing workshops at the Library.

-Collection weeding stalled due to staff vacations and maternity leave, but is back on track with staff returning.

-The Annual Report for the Library is out for 2017. Harsin will follow up with City Hall to adjust one number that needs to be moved to the proper line.

*Motion to approve the 2017 Annual Report by Arrowsmith DeCoux, second by Books. Passed unanimously.

-Harsin reported on an update to the Strategic Plan that shows items completed and one item that must be rescheduled as it was due to be completed Feb. 28th, but has not yet been completed.

This will be addressed at April meeting.

-Standing Committees compiled and provided to Board Members. They are as follows:

By-Laws/Policies Committee: Gwen Danfeldt, Jay Arrowsmith DeCoux, Helen Muth

Financial Committee: Helen Muth, Jay Arrowsmith DeCoux, Judie Johnson, Hillary Freeman (alternate)

Personnel Committee: Helen Muth, John Books, Jan Sivertson

-Harsin showed the new Library Thank You Card as printed. It has a new photo of the library on it provided by Joe Fredericks from WTIP.

-Harsin provided monthly/YTD financial report from the City for Board review. No action necessary.

Library Friends Liaison Report-None

Committee Reports – Board president to pass out committee assignments

- Financial Committee: No report. A meeting will be planned before April Board meeting.
- Policy Committee: No report.
- Personnel Committee: No report.

Unfinished Business:

- None

New Business:

- Oath of Office & Conflict of interest documents-Completed
- Annual report-See Director's Report
- sPARKit -Harsin reported on an engagement opportunity provided through the Twin Cities Art Commission called sPARKit. It is a mobile activity/park that will travel throughout the county providing an art/activity based attraction as a venue to gather survey information for the Library. Harsin explained that this would be useful in gathering information about what people throughout the County would like the Library to offer and how. The proprietor of the sPARKit trailer is also a sociologist who has worked with many communities to put together their surveys so they are effective. Cost, including staff time to assist with the activity would be around \$6,200. Harsin is pursuing grants, but has not secured funding. An option would be to fund out of the 215 account. Discussion was held requesting additional information and voicing concerns that this may not gather information from the people we are trying to gather information from. The Board charged Harsin with continuing to pursue grant funding for the project and to gather the additional information for Board consideration for the April Board Meeting. The sPARKit program would happen in mid/late June and would be located in 5 locations throughout the county. Proposed are: Grand Portage, Hovland, Gunflint Trail, Birch Grove, and one more location.

Members are asked to bring their Trustee Handbook to the April meeting.

Meeting adjournment

Attachments:

Minutes of January 22nd, 2018

Bills of: 2/2, 2/6, 2/15, 3/6, 3/7, 3/20

Director's report

Strategic Plan Update

2018 Board directory

Next Library Board meeting is: April 23rd, 2018

Mission Statement: The Grand Marais Public Library increases knowledge, inspires creativity, removes barriers, and builds community across Cook County.

EXPLORE. LEARN. CREATE. CONNECT.