

## Minutes for Monday, September 24, 2018

### **Grand Marais Public Library**

**Call to Order:** 5:35 PM at the Grand Marais Library

Present: Steve Harsin, Jay Arrowsmith DeCoux, Judie Johnson, Jan Sivertson, Hillary Freeman, John Books acting president

Absent: Helen Muth, Gwen Danfelt

### **Introductions of visitors**

Duane Hasegawa—Friends of the Library Rep

### **Consent Agenda**

- September 24 Agenda
- Minutes from August 27, 2018, meeting
- Bills submitted for payment on 8/20, 8/28, 9/5, 9/6, 9/19

Motion: Sivertson, Second: Johnson. Passed unanimously.

### **Director's Report**

-Zoomobile program was possibly most well attended program ever at the Library with 230 in attendance. After the program, children's librarian reported positive response and education from the students who participated. This program was free to our library through a partnership with the MN Zoo. Library will have to anticipate larger events such as this and plan accordingly.

-Harsin reported that the contractor has returned a quote saying that the concrete and landscaping work will not likely get done this year and that most of the problem may be mostly solved by extending the gutters and redirecting the water flow to a better drain. The bid for this gutter work was \$4050.00 Motion to accept: Johnson, Second: Freeman. Comments of support from Sivertson. Passed unanimously

-Film Series is working through license issues and nearly has the series lineup set. Harsin will arrange for purchase of the films and arrange the license fees. The expense for the film series is covered by grants from the Friends of the Library.

-It was noticed at the inspection of the west end of the building that there are wasps building nests IN the bricks of the library. Harsin has arranged for treatment for the wasps Tuesday (Sept. 25) night and caulking the holes to make sure it doesn't recur.

-Harsin brought the Fines Report for the past 3 years to the Board for consideration. Conversation on this topic will happen at a future meeting to consider a change in the Fines Policy. Freeman commented that clarification on Fines Structures (Inter-Library Loan vs. Local Library, etc.) is necessary.

-Harsin expects to hear soon from the contractor regarding bids for a Lactation Space in the library and an Assistant Director office.

-Harsin plans to attend the MN Library Association Conference this year

\*Summer reading report from Children's Librarian Ternes reported a solid summer program with over 1000 interactions with children.

### **Library Friends Liaison Report**

-Hasegawa reported that the FOTL has mailed out its awards to the different libraries around the county. All libraries were awarded their full requests. FOTL is seeking ideas and direction for other fundraisers/mission as the book sale will not be held without storage space identified.

FOTL will meet next month to consider the ideas brought forward. FOTL will be working to redefine itself and its mission to remain relevant and strong.

-FOTL will be present at the library “Friending Event” to be held in November.

### **Committee Reports**

- Financial Committee: No report.
- Policy Committee: No report.
- Personnel Committee: No report.

### **Unfinished Business**

- Review Strategic Plan—Harsin sought questions and gave an update on progress. One item giving trouble is installation of the purchased computers. Freeman offered a suggestion for a tech worker who may be able to perform this work. Harsin is working on replacing cultural diversity speakers who weren’t able to present. “Welcoming Event” will be held in November. Harsin reported that, due to staff feedback, the action plan for 2019 will be a little less ambitious to allow staff to perform their tasks more completely. Harsin reported that Board needs to encourage people to become advocates for the library.
- Nominating Committee—Harsin spoke with Audrey Stattleman (former president/board member) who was willing to participate in the Nominating Committee and proposed that the Committee be comprised of one past president of the board and one outgoing Board member. This idea was considered by the Board and the idea of having 2 people on the Committee was popular, with one past president and one exiting board member comprising the Committee: Motion: Freeman, Second: Johnson. Passed Unanimously. The Board, by consensus appoint Audrey Stattleman and Hillary Freeman to the Nominating Committee.

### **New Business**

-Freeman reported that League of Women Voters has set up a voter registration table at many other libraries to encourage library users to register to vote. Harsin will work with Freeman to arrange this as a non-partisan event.

**Meeting adjournment: 6:42pm**

**Next Library Board meeting is: October 22, 2018**

Mission Statement: The Grand Marais Public Library increases knowledge, inspires creativity, removes barriers, and builds community across Cook County.

EXPLORE. LEARN. CREATE. CONNECT.