

GRAND MARAIS LIBRARY BOARD MINUTES

MAY 4, 2015

Call to Order

President Audrey Stattelmann called the meeting of the Grand Marais Public Library Board to order at 5:35 PM. at the Grand Marais Public Library.

Members Present

Jay ArrowSmith DeCoux , Sally Berg, Hillary Freeman, Brienne Moody, Helen Muth, Jan Sivertson, Audrey Stattelmann and Library Friends Representative, Peggy Struck

Visitors: There were no visitors present at the meeting.

Consent Agenda

The Consent Agenda, included the meeting agenda, the minutes from the April 2015 meeting, and the bills submitted to the city council for payment. There was a correction to the agenda due to an error on the date of the financial committee and no names listed on the Film Night Committee. A motion/second was made by Sivertson/Arrowsmith to accept the revised agenda and the Consent agenda. The motion passed.

Director's Report

- The complete Director's report is on file at the library.
- Harsin stated that he is serving on the Broadband Commission.
- The library is hosting "Third Wednesday of the Month" technology training meetings for patrons with volunteer technology helpers on hand to answer all of their questions.
- Events: Twelve people attended the poetry events and fifty-one attended the Briand Morrison event.

Committee Reports

- *Financial Committee*: Steve, Jay, Hillary, & Audrey - This committee continues to work on financial policy/fund balance/optimal staffing per the Strategic Plan Goals and develop Library Annual Budget for 2016.
- *Policy Committee*: Steve, Audrey, and Sally & Brienne – This committee will resume when Arrowhead publishes the sample draft policies that they are recommending for the Arrowhead Libraries for consideration and review.
- *Art Committee*: Steve, Sally, Helen, Ann Ward, & Lynn Speaker – The Art Committee met prior to the May 4th meeting to discuss a dedication ceremony for the Legacy Grant sculpture.
- *Personnel Committee*: Audrey, Sally, & Jan – The Personnel Committee presented recommendation for optimal staffing per Strategic Plan Goals.
- *Film Night Committee*: Hilary, Helen, Elaine, Mary Beams, and Carl Salander will meet to formulate plans for a Film Night in the late fall per Strategic Plan Goals.

Communications

Mission Statement: The Grand Marais Public Library contributes to an enlightened, connected community by providing resources and a welcoming environment where people of all ages find information and enjoyment, children discover the wonder of reading, and diversity is celebrated. 1

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- Freeman shared that part of the goals and objectives of the strategic plan was to reach new audiences. On May 14th (Thurs.) Ruby's Party will be starting. She wanted information about the library summer program available for pick up. Muth volunteered to staff a table with library materials for interested parents and families.

Library Friends Liaison Report

- Peggy Struck was in attendance for the Library Friends. She reported that the organization is working on the summer book sale by sorting books for the sale. The Library Friends organization also hosted the successful event for Briand Morrison. Tina Krause, from the Library Friends group, led the event.

Old Business

- Harsin reported that the current phone system does not allow patrons to call for their Arrowhead Transit rides from the library. Arrowmsith Decoux/Muth motioned to spend \$600 out of the 215 account to upgrade phone system to provide this service to patrons. The motion passed.

New Business

- The Library Board took action on Personnel Committee recommendations for the optimal library staffing. The financial committee will look at the financial feasibility of meeting the staffing needs and the personnel committee will write the job description for the full time Lib. 1 position. The Strategic Plan Target Date was changed to Sept. 1, 2015 to complete these tasks.
- Freeman and Muth will work on the Strategic Plan goal of creating a Calendar of Events to celebrate diversity by June of 2016.

Adjournment

President Audrey Stattelmann adjourned the meeting at 7:02.

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